

## Clementon Elementary Registration Information

- REGISTRATION IS DONE BY APPOINTMENT ONLY. Please call 856-783-2300, ext. 1021 or 1010 to make an appointment. Registration packets are available in the main office during school business hours.
- Please see the attached Registration Requirement check off sheet. This information must be received at the time of registration. All residency information must be current. Your child will not be registered until all requirements are met.
- BIRTH CERTIFICATES: If your child is registering for Pre-K or Kindergarten, an original birth certificate must be presented.
- All Kindergarten students must be screened. Please call 856-783-2300, ext. 1021 or 1010 to make an appointment.
- For more registration information, please visit our school website at: <http://clementon.k12.nj.us/>

Please note Clementon Elementary School is a walking district. Transportation is not provided. It is the parent's responsibility to have transportation arranged to and from school.

### Registration Requirements

- \_\_\_\_\_ Proof of Residency- please provide the document(s) that apply to your living situation:
- *Own Home:* Agreement of Sale/ Deed or Tax Bill
  - *Rent:* Current Lease with student(s) name on lease
  - *Landlord Affidavit (provided by registrar and located on our website):* required for a tenant residing in a dwelling unit under an unwritten lease
- \_\_\_\_\_ Two current (2) documents *that can include:*
- utility bill and/or
  - bank statement and/or
  - paycheck stub and/or
  - other form of ID showing name and current address
- \_\_\_\_\_ Child's birth certificate – must present **original** birth certificate for Pre-K and Kindergarten
- \_\_\_\_\_ Immunization records
- \_\_\_\_\_ Medical Examination Form (form provided by CES registrar and also available on our website at [www.clementon.k12.nj.us](http://www.clementon.k12.nj.us)). **NOTE: for transfer-in students, a medical exam form (physical) can be accepted from previous school district.**
- \_\_\_\_\_ Individual Educational Program (IEP) or Early Intervention Service Plans (IFSP) - if applicable
- \_\_\_\_\_ Custody Papers -please provide if applicable

For **transfer in** students, the following information is needed from the previous school district:

- \_\_\_\_\_ Transfer Card
- \_\_\_\_\_ Last report card and state test scores
- \_\_\_\_\_ Immunization Record