

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ December 16, 2013**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**December 16, 2013**

**I. CALL TO ORDER:**

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

**II. OPENING STATEMENT:**

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

**III. PLEDGE OF ALLEGIANCE:**

Mrs. Buchalter led the Pledge of Allegiance.

**IV. ROLL CALL:**

The following members answered roll call:

|                  | <u>Arrival</u> | <u>Departure</u> |
|------------------|----------------|------------------|
| Virginia de Haan | 7:30 PM        | 7:45 PM          |
| William Dilworth | Absent         | ---              |
| Randall Freiling | Absent         | ---              |
| Sara Paranzino   | 7:30 PM        | 7:45 PM          |
| Kathleen Rappold | 7:30 PM        | 7:45 PM          |
| John Romer       | 7:30 PM        | 7:45 PM          |
| Ellen Suckle     | Absent         | ---              |
| William Weyland  | 7:30 PM        | 7:45 PM          |
| Irene Buchalter  | 7:30 PM        | 7:45 PM          |

Quorum present.

Also present were:

Lynn DiPietropolo, Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary

Also present in the audience were:

Members of the community and staff.

**V. MINUTES:**

Approval of the Minutes of the following meetings:

- November 25, 2013 Regular Meeting

**MOVED BY:** \_\_\_\_\_ **Mr. Romer**  
**ON ROLL CALL VOTE:**

**SECOND BY:** \_\_\_\_\_ **Mrs. Paranzino**  
**MOTION CARRIED:** 5-0-1  
**(Mrs. Rappold abstained.)**

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**VI. PUBLIC – AGENDA ITEMS ONLY:**

Open meeting to Public for Agenda items only - no comments.

Close Meeting to the Public:

**MOVED BY:**                    Mr. Romer  
**ON ROLL CALL VOTE:**

**SECOND BY:**                Mrs. Rappold  
**MOTION CARRIED:**    **6-0-0**

**VII. SUPERINTENDENT’S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. Accept request from employee # 174 for medical leave beginning December 17, 2013 through January 10, 2014 utilizing available illness days. Employee’s anticipated date of return is January 13, 2014. (*Attachment VII-1*)
2. Accept request from employee # 175 for NJ Family Medical Leave from September 22, 2014 through November 7, 2014. Employee will then take three weeks of unpaid leave and will return to work on December 1, 2014. (*Attachment VII-2*)
3. Employment of the following personnel for the 2013-2014 school year, contingent upon satisfactory criminal history review:
  - a. POSITION:                    Camp Clementon Assistant (mornings)  
 NAME:                        Bonnie Fioretti  
 RATE OF PAY:                \$12.50 per hour  
 START DATE:                 To be determined
  - b. POSITION:                    Camp Clementon Aide (afternoons)  
 NAME:                        Kelcee Redrow  
 RATE OF PAY:                \$7.25 per hour  
 START DATE:                 To be determined
4. Source 4 Teachers, together with its employees, to provide substitute services for the 2013-2014 school year.
5. Source 4 Teachers December 2013 Board Approval List (*Attachment VII-5*)
6. Accept request from Adrienne McManis for New Jersey Leader 2 Leader program tuition reimbursement in the amount of \$2,000.00. Program completion is a requirement for New Jersey standard principal certification. Should Ms. McManis leave the district within the next two years, she shall reimburse the district the full amount. (*Attachment VII-*)
7. Approval of Superintendent/Principal’s Harassment, Intimidation, and Bullying consequences/remedial measures from November 25, 2013 - December 13, 2013. (*Attachment VII-7*)
8. Additional classroom volunteer for the 2013-2014 school year:
  - a. Alison Paulus - Little Stars classroom (Ms. Paulus is currently enrolled in a Special Education Master’s program.)
9. Workshop/Meeting Requests:
  - a. EMPLOYEE:                    Karen Tropp  
 WORKSHOP:                    Strengthen Instruction Using iPad Technology and Apps

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LOCATION: The Mansion, Voorhees, NJ  
 DATE: February 4, 2014  
 COST: \$235.00  
 SPONSOR: Bureau of Education and Research  
 FUNDED BY: Title I

b. EMPLOYEE: Steve Boianelli  
 WORKSHOP: Section 504 in New Jersey  
 LOCATION: Holiday Inn, Cherry Hill, NJ  
 DATE: February 28, 2014  
 COST: \$189.99  
 SPONSOR: PESI

c. EMPLOYEE: Matt Duffield  
 WORKSHOP: Techspo '14  
 LOCATION: Bally's, Atlantic City, NJ  
 DATES: January 30 and 31, 2014  
 COST: \$385.00  
 SPONSOR: NJASA

#### 10. School Activities:

a. EVENT: **Winter Dance (sponsored by Student Council)**  
 FACULTY SPONSOR: Nicole Palermo  
 DATE: January 10, 2014  
 TIME: 7:00 PM - 9:00 PM  
 LOCATION: MPR  
 PARTICIPANTS: Students in grades 6, 7, 8

b. EVENT: **Shakespeare Festival**  
 FACULTY SPONSOR: Cathe Bare  
 DATE: January 31, 2014  
 SNOW DATE: February 3, 2014  
 TIME: 1:30 PM - 3:05 PM  
 LOCATION: MPR  
 PARTICIPANTS: G&T students in grades 5-8 performing; all students in grades 5-8 attending, along with performers' families.  
 NOTE: Activity is a culmination performance of theater unit of study.

#### Approval of motions 1 through 10 above:

MOVED BY:                     Mrs. de Haan                      
 ON ROLL CALL VOTE:

SECOND BY:                     Mrs. Paranzino                      
 MOTION CARRIED: **6-0-0**

#### VIII. SECRETARY'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

##### 1. The payment of the following bill lists from the General Account:

|    | <u>Bill List and Check Register</u> | <u>Amount</u> |                       |
|----|-------------------------------------|---------------|-----------------------|
| 1. | List # 1 (Payroll 11/07/13)         | \$4,906.24    | (Attachment VIII-1.1) |
| 2. | List # 2 (Payroll 11/15/13)         | \$204,761.71  | (Attachment VIII-1.2) |
| 3. | List # 3 (Payroll 11/27/13)         | \$203,752.46  | (Attachment VIII-1.3) |
| 4. | List # 4 (Community Education)      | \$6,393.23    | (Attachment VIII-1.4) |
| 5. | List # 5                            | \$526,863.40  | (Attachment VIII-1.5) |

##### 2. Approve transfers in the amount of \$38,925.69. (Attachment VIII-2)

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3. Appoint Garrison Architects for the roofing project. (*Attachment VIII-3*)
4. Resolution to Support State Funding Formula (*Attachment VIII-4*)
5. Lindenwold Board of Education tuition agreement for high school homeless special education student in the amount of \$31,317.78.
6. Revised jointure with Clayton Public School District for the 2013-2014 school year in the amount of \$6,855.00.
7. BE IT RESOLVED, the Clementon Board of Education approve the Preliminary Eligible Costs for Project 0880-010-13-1001-G04 in the amount of \$168,096.00. (*Attachment VIII-7*)

BE IS RESOLVED, the Clementon Board of Education grants the Business Administrator/Board Secretary authority to execute and deliver said Grant Agreement.

BE IT RESOLVED, the Clementon Board of Education approves Garrison, as Architects of said project.

FURTHER, BE IT RESOLVED, that the Clementon Board of Education delegates authority to the Business Administrator/Board Secretary to supervise the School Facilities Project.

8. Resolve to delegate Garrison Architects authority to prepare all plans, specifications, drawings, and necessary bid-related documents for DOE project # 0880-010-13-1001-G04.
9. Para Plus Translation for special education testing at a rate of \$65.00 per hour plus mileage.
10. Kathy McGowen for LD testing at a rate of \$250.00 per evaluation plus \$50.00 for meetings for the 2013-2014 school year.
11. Krista Bey for bilingual consultant for Psychological and Speech/Language Evaluations at the following rates:
  - a. Bilingual Psychological Evaluation: \$400.00
  - b. Bilingual Speech/Language Evaluation: \$400.00
  - c. Bilingual Psycho-Educational Evaluation: \$800.00
  - d. Participation in Bilingual Eligibility Conference: \$ 75.00

**Approval of motions 1 through 11 above:**

MOVED BY:           Mrs. de Haan            
ON ROLL CALL VOTE:

SECOND BY:           Mr. Romer            
MOTION CARRIED: **6-0-0**

**IX. PRESENTATIONS:**

- *November 2013 Manner Banner (Classroom 8C)*
- *November 2013 Bulldog's Best*

**X. CORRESPONDENCE:**

1. November 2013 Nutri-Serve Update

**XI. COMMITTEE REPORTS:**

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)

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- Mr. Freiling was not present for a report.
2. Building and Maintenance  
(*Chairperson - William Weyland*)
    - Mr. Weyland reported that we are going to use Garrison Architects for our roof project.
  3. Camden County Educational Services Commission  
(*Representative - Virginia de Haan; Alternate - William Weyland*)
    - Mrs. de Haan reported that there was no meeting this month.
  4. Camden County School Boards Association  
(*Representatives - John Romer and William Weyland*)
    - Mr. Romer/Mr. Weyland reported that no one attended the County meeting.
  5. Community Education and Extra-Curricular Information  
(*Chairperson - John Romer*)
    - Camp Clementon Attendance Record - November 2013 (*Attachment XI.5a*)
    - Mr. Romer reported that the Committee met December 4, 2013 with the Borough to discuss the baseball field. We will keep you updated on the progress.
  6. Policy  
(*Chairperson - Irene Buchalter*)
    - Mrs. Buchalter had nothing to report this month.
  7. Common Core Curriculum and Technology  
(*Chairperson - Ellen Suckle*)
    - Mrs. Suckle was not present for a report.
  8. Finance  
(*Chairperson - Virginia de Haan*)
    - Mrs. de Haan reported that the bills were paid. The auditors were in to review the ASSA and DRTRS and found no discrepancies.
  9. Legislation  
(*Representative - William Weyland*)
    - Mr. Weyland had nothing to report.
  10. Personnel  
(*Chairperson - Sara Paranzino*)
    - Mrs. Paranzino had nothing to report.
  11. Pine Hill Board of Education  
(*Representative - Randall Freiling*)
    - Minutes from the October 29, 2013 Worksession/Regular Business Meeting (*Attachment XI-11.a*)
    - Mr. Freiling was not present for a report.
  12. Municipal Liaison  
(*Representative - Randall Freiling*)
    - Mr. Freiling was not present for a report.
  13. Home and School Association  
(*Representative - Virginia de Haan*)

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- Mrs. de Haan was unable to make the meeting. Ms. DiPietropolo attended the Home and School meeting. They reviewed their finances, and had a balance of \$3,000. The 8<sup>th</sup> grade dance requested \$500 for the dance. They did not get anyone to participate in Parent Night and will try again in February.

14. Negotiations

(Chairperson - Ellen Suckle)

- Mrs. Suckle was not present for a report. We are waiting for a list of dates to start Negotiations in January.

**XII. OTHER INFORMATION:**

1. Discussion Items:

2. Clementon School Information:

- Enrollment Report - December 11, 2013 (*Attachment XII-2.a*)
- Nurse's Report - November 1, 2013 through November 30, 2013 (*Attachment XII-2.b*)
- Administrative Report - November 2013 (*Attachment XII-2.c*)

3. Fire and Security Drills:

| <b>November 2013 - Drill Type</b> | <b>Date</b> | <b>Time</b> |
|-----------------------------------|-------------|-------------|
| Fire                              | 11/06/13    | 10:29 AM    |
| Security (Exterior Evacuation)    | 11/15/13    | 02:27 PM    |

**XIII. PUBLIC:**

None

**XIV. EXECUTIVE SESSION: None**

**XV. ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 7:45 PM.

**MOVED BY:** Mr. Romer  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Paranzino  
**MOTION CARRIED:** 6-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
 January 27, 2014