

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ April 29, 2013

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Multi-Purpose Room
April 29, 2013

I. CALL TO ORDER:

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

II. OPENING STATEMENT:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE:

Mrs. Buchalter led the Pledge of Allegiance.

IV. ROLL CALL:

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	Absent	---
William Dilworth	7:30 PM	9:35 PM
Randall Freiling	7:30 PM	9:35 PM
Sara Paranzino	7:30 PM	9:35 PM
Kathleen Rappold	7:30 PM	9:35 PM
John Romer	7:30 PM	9:35 PM
Ellen Suckle	7:30 PM	9:35 PM
William Weyland	7:30 PM	9:05 PM
Irene Buchalter	7:30 PM	9:35 PM

Quorum present.

Also present were:

Lynn Marcus, Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary
Brett Gorman, Solicitor

Also present in the audience were:

Members of the community and staff.

V. MINUTES:

Approval of the Minutes of the March 25, 2013 Public Hearing/Regular Meeting.

MOVED BY: _____ **Mrs. Suckle**
ON ROLL CALL VOTE:

SECOND BY: _____ **Mrs. Rappold**
MOTION CARRIED: 7-0-1
(Mrs. Buchalter abstained.)

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VI. PUBLIC - AGENDA ITEMS ONLY:

Open meeting to Public to Agenda items only - No public comments.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: **8-0-0**

VII. SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Source 4 Teachers, together with its employees, to provide substitute services for the 2012-13 school year.
2. April 2013 additions to the Source 4 Teachers Master Substitute List (*Attachment VII-2*)
3. Accept, with regret, the resignation of employee # 226. (*Attachment VII-3*)
4. Request from employee # 085 for three days' uncompensated leave on April 22, 23, and 24, 2013 for child's out-of-state college visitation. (*Attachment VII-4*)
5. Request from employee # 211 for one day uncompensated absence on May 13, 2013 for a previously planned vacation. (*Attachment VII-5*)
6. Request from employee # 152 for an uncompensated leave of absence from September 30, 2013 through June 30, 2014. (*Attachment VII-6*) **letter updated**
7. Employment of the following personnel for the remainder of the 2012-2013 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Substitute Custodian
NAME: Daniel Fisher
RATE OF PAY: \$9.50 per hour
 - b. POSITION: Substitute Custodian
NAME: Kevin Stoop
RATE OF PAY: \$9.50 per hour
 - c. POSITION: Substitute Custodian
NAME: Andrew Emore
RATE OF PAY: \$9.50 per hour
8. Summer 2013 technology work:
 - a. NAME: Kathleen Batchelor
RATE OF PAY: \$32.50 per hour prior to July 1, 2013;
\$33.00 per hour July 1, 2013 and thereafter
NOTE: Not to exceed \$5,000.00.
9. Employment of the following personnel for the 2013-2014 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Elementary Teacher
NAME: Martha Moore
SALARY/STEP: \$46,000.00; Step 1 BA
START DATE: September 1, 2013

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- NOTE: Pending receipt of Master's Degree transcripts. Upon receipt, salary will be adjusted.
- b. POSITION: Special Education Teacher
 NAME: Ramona DiMaria
 SALARY/STEP: \$46,000.00; Step 1 BA
 START DATE: September 1, 2013
 NOTE: Pending receipt of Master's Degree transcripts. Upon receipt, salary will be adjusted.
10. 2013-2014 salary for Jared Peltzman, Assistant Principal: \$76,876.00.
11. Mentoring services reimbursement to Jared Peltzman in the amount of \$2,000.00. If Mr. Peltzman should leave the district prior to two years after payment, he will repay the district for this mentoring services reimbursement.
12. Submission of contract for Joanne Clement, Business Administrator, for the 2013-2014 school year, for County approval.
13. Certificated staff and salaries for the 2013-2014 school year. *(Attachment VII-13) Updated*
14. Amend the 2012-2013 appointments as follows:
- a. DYFS Liaison - Michelle Panarella, School Social Worker
15. Formation of a student baseball team starting with the 2013-2014 school year.
16. Side-Bar Agreement between the Clementon Board of Education and the Clementon Education Association to the July 1, 2011 - June 30, 2014 Collective Bargaining Agreement to address the addition of Head Baseball Coach and Assistant Baseball Coach stipend positions. *(Attachment VII-16)*
17. Additional volunteers for the "Beauty and the Beast" musical:
- a. Kevin Stoop - Assistance in set construction for the show
 b. Ryan van Dexter - Assistance in set construction for the show
 c. Jennifer Counselor - Assistance in running sound for the show
18. First reading of the following new and revised policies/regulations: *(Attachment VII-18)*

Number	Type	Title
2431	POL	Athletic Competition
2431.1	REG	Emergency Procedures for Athletic Practices and Competitions
2431.2	REG	Medical Examination to Determine Fitness for Participation in Athletics
2468	POL	Independent Educational Evaluations
3230	POL	Outside Activities (Teaching Staff)
3230	REG	Outside Activities (Teaching Staff)
3281	POL	Inappropriate Staff Conduct (Teaching Staff)
3281	REG	Inappropriate Staff Conduct (Teaching Staff)
3351	POL	Healthy Workplace Environment (Teaching Staff)
4230	POL	Outside Activities (Support Staff)
4230	REG	Outside Activities (Support Staff)
4281	POL	Inappropriate Staff Conduct (Support Staff)
4281	REG	Inappropriate Staff Conduct (Support Staff)
4351	POL	Healthy Workplace Environment (Support Staff)

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8505 POL School Nutrition

19. Three-Year Technology Plan, July 1, 2013 through June 30, 2016 (*Attachment VII-19*)
20. Harassment, Intimidation, and Bullying (HIB) School Self-Assessment (*Attachment VII-20*)
21. 2012-2013 Progress Targets Action Plan (*Attachment VII-21*)
22. Approval of Lucy Calkins Units of Study in Opinion, Information, Narrative Writing program for grades K-5 to begin in the 2013-2014 school year. **Moved to discussion item.**
23. Approval of School Choice Application for submission to the NJ Department of Education. (*Attachment VII-23*) **REMOVED FOR DISCUSSION**
24. Summer hours for the school building beginning Monday, June 24, 2013 through Friday, August 23, 2013: 8:00 AM - 3:00 PM, Monday through Friday.
25. Continuation of Fieldwork for Dissertation Request:
- a. NAME: Dorothy Idris
 UNIVERSITY: Widener University
 COOPERATING SUPERVISOR: Lynn Marcus
 NOTE: Mrs. Idris is working on her dissertation study (modified) entitled, "Case Studies of Improving the Vocabulary of Elementary ELL Students: Adjectives, Visual Aides, and Intensive Strategy Instruction". Under Ms. Marcus's supervision, she will continue working with Title I and Ms. Levine. Originally scheduled to be completed in August 2013, Ms. Idris is asking for a continuation that should be completed by December 31, 2013.
26. Workshop/Meeting Requests:
- a. EMPLOYEE: Matt Duffield
 WORKSHOP: Technology Plan Assistance
 LOCATION: CCTS, Sicklerville, NJ
 DATE: March 26, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- b. EMPLOYEE: Lynn Marcus
 WORKSHOP: Mandated Administrator Training (4 Modules)
 LOCATION: All online
 DATE: Online after purchase order is received
 COST: \$270.00
 SPONSOR: Legal One NJ
 NOTE: Module 1: Governance, Ethics, and Current Issues in School Law; Module 2: Student Rights and Responsibilities; Module 3: Staff Rights and Responsibilities; Module 4: Special Education
- c. EMPLOYEE: Jared Peltzman
 WORKSHOP: Units of Study
 LOCATION: Cherry Hill, NJ
 DATE: April 16, 2013
 COST: \$0.00
 SPONSOR: Heinemann

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- d. EMPLOYEE: Lynn Marcus
 WORKSHOP: Units of Study
 LOCATION: Cherry Hill, NJ
 DATE: April 16, 2013
 COST: \$0.00
 SPONSOR: Heinemann
- e. EMPLOYEE: Alyssa Martin
 WORKSHOP: Units of Study
 LOCATION: Cherry Hill, NJ
 DATE: April 16, 2013
 COST: \$0.00
 SPONSOR: Heinemann
- f. EMPLOYEE: Karen Stiles
 WORKSHOP: Units of Study
 LOCATION: Cherry Hill, NJ
 DATE: April 16, 2013
 COST: \$0.00
 SPONSOR: Heinemann
- g. EMPLOYEE: Lynn Marcus
 WORKSHOP: Developing Student Growth Objectives
 LOCATION: FEA Conference Center, Monroe Township, NJ
 DATE: April 29, 2013
 COST: \$0.00
 SPONSOR: NJ Principals and Supervisors Association
- h. EMPLOYEE: Rebecca Finley
 WORKSHOP: Transitioning Students with Disabilities To and Within General Education Settings
 LOCATION: LRC, Mullica Hill, NJ
 DATE: April 23, 2013
 COST: \$11.00
 SPONSOR: NJ Department of Education
- i. EMPLOYEE: Michelle Panarella
 WORKSHOP: Transitioning Students with Disabilities To and Within General Education Settings
 LOCATION: LRC, Mullica Hill, NJ
 DATE: April 23, 2013
 COST: \$11.00
 SPONSOR: NJ Department of Education
- j. EMPLOYEE: Joanne Clement
 MEETING: Cooperative Contracts Forum
 LOCATION: Regional Fire Training Center
 DATE: April 26, 2013
 COST: \$0.00
 SPONSOR: Camden County Cooperative

27. Field Trips:

- a. TRIP: **PRIDE Bowling Trip (3rd MP Incentive)**
 FACULTY SPONSOR: Jared Peltzman
 DATE: May 29, 2013

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RAIN DATE: None
 TIME: 12:30 PM - 2:30 PM
 DESTINATION: 30 Strikes, Stratford, NJ
 ADMISSION: \$270.00 total
 TRANSPORTATION: \$0.00 (transportation provided by 30 Strikes)
 PARTICIPANTS: 3rd Marking Period PRIDE Program student winners

- b. TRIP: **Kindergarten Walking Trip - Clementon Police Station**
 FACULTY SPONSOR: Bonnie Bhasin
 DATE: TBD (May or June)
 RAIN DATE: TBD (May or June)
 TIME: TBD (each class will stagger arrival/departure)
 DESTINATION: Clementon Police Station
 PARTICIPANTS: Kindergarten students, teachers, and instructional aides.
- c. TRIP: **Kindergarten Walking Trip - Clementon Library**
 FACULTY SPONSOR: Karen Thumm
 DATE: TBD (May or June; must be a Tuesday)
 RAIN DATE: TBD (May or June; must be a Tuesday)
 TIME: TBD (1 class in the AM; 2 classes in the PM)
 DESTINATION: Clementon Library
 PARTICIPANTS: Kindergarten students, teachers, and instructional aides.
- d. TRIP: **Kindergarten Walking Trip - Sovereign Bank**
 FACULTY SPONSOR: Karen Clayton
 DATE: TBD (May or June)
 RAIN DATE: TBD (May or June)
 TIME: TBD
 DESTINATION: Sovereign Bank
 PARTICIPANTS: Kindergarten students, teachers, and instructional aides.

28. School Activities:

- a. EVENT: **Yearbook Committee Fundraiser - Spirit Wear**
 FACULTY SPONSOR: Mary Ellen Haldeman
 DATE: May 2013
 NOTE: Proceeds will be used to offset costs associated with yearbook production.
- b. EVENT: **Mobile Dentist**
 FACULTY SPONSOR: Mary Beth Hernandez, RN
 DATES: November 1, 2013 (initial visit) and April 9, 2014 (follow-up visit)
 TIME: 8:00 AM - 12:00 PM
 LOCATION: Science Lab
 PARTICIPANTS: All students
- c. EVENT: **NJHS Personal Care Item Drive**
 FACULTY SPONSOR: Cathe Bare
 DATE: May - June 2013
 NOTE: Service event to collect personal care items for those in need and will benefit My Father's House.
- d. EVENT: **Chick-Fil-A CES Family Night**
 FACULTY SPONSOR: Kelly Kolody
 DATE: May 9, 2013
 RAIN DATE: None
 TIME: 5:30 PM - 8:30 PM

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- LOCATION: Chick-Fil-A Restaurant, Sicklerville, NJ
 NOTE: This event is being held to raise funds in support of CES student activities.
- e. **EVENT: Rita's Celebrity Scoop Family Night**
 FACULTY SPONSOR: Kelly Kolody
 DATE: May 16, 2013
 RAIN DATE: None
 TIME: 5:00 PM - 8:00 PM
 LOCATION: Rita's Water Ice, Pine Hill, NJ
 NOTE: This event is being held to raise funds in support of CES student activities.
- f. **EVENT: "Beauty and the Beast" Fundraiser - Light Up Roses**
 FACULTY SPONSOR: Sal Mazzocca
 DATE: See note below
 NOTE: These roses would be sold during all four performances of the show. The roses are meant to symbolize the rose from the show. Each rose lights up. The cost for the school is \$2.75 per rose. The roses would be sold for \$4.00 each. As a result, the school will earn \$1.25 per each rose sold. Any roses not sold will be shipped back to the provider, Heartland Costumes at no cost to the school.
- g. **EVENT: "Beauty and the Beast" Fundraiser - Concessions**
 FACULTY SPONSOR: Sal Mazzocca
 DATE: See note below
 NOTE: Requesting the sale of concessions during all four performances of the show.
- h. **EVENT: "Beauty and the Beast"/Spring Concert Fundraisers - Program Patron/Sponsor Ads**
 FACULTY SPONSOR: Sal Mazzocca
 DATE: See note below
 NOTE: Patron and sponsor ads for the spring concert and "Beauty and the Beast" programs. Sponsor ads are intended for the advertisement of a company. Patron ads are intended to show support of a student through words. In addition, pictures can also be included as part of a sponsor or patron ad. The pictures will be depicted in black and white. The cost for the ads is as follows:
 - FULL PAGE - Sponsor Ad: \$60.00
 - FULL PAGE - Patron Ad: \$50.00
 - HALF PAGE - Sponsor Ad: \$35.00
 - HALF PAGE - Patron Ad: \$25.00
 - QUARTER PAGE - Sponsor Ad: \$25.00
 - QUARTER PAGE - Patron Ad: \$15.00
 - ONE-LINER - Sponsor/Patron Ad: \$5.00
- i. **EVENT: KDCop Cyber-Safety Assembly for Students**
 PRESENTER: Keith Dunn of KDCop Foundation
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 10, 2013
 TIME: TBD (school day)
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades 5-8 (with permission slip)
 NOTE: This assembly, structured for students, will focus on cyber-safety. Students will understand the dangers of the cyber world, how to

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protect themselves on the Internet, and how to report an incident. Details attached. (Attachment VII-28.i)

- j. **EVENT:** **KDCop Cyber-Safety Assembly for Parents and Teachers**
- PRESENTER:** Keith Dunn of KDCop Foundation
- FACULTY SPONSOR:** Tina Jennetta
- DATE:** June 10, 2013
- TIME:** TBD (evening hours)
- LOCATION:** Multi-Purpose Room
- PARTICIPANTS:** Parents and teachers
- NOTE:** This assembly, structured for parents and teachers, will focus on cyber-safety. Parents/teachers will understand the dangers of the cyber world, how to protect their children on the Internet, and how to report an incident. Details attached. (Attachment VII-28.i)

Approval of motions 1 through 22, 24 through 28 above:

MOVED BY: <u> Mrs. Suckle </u>	SECOND BY: <u> Mr. Freiling </u>
ON ROLL CALL VOTE:	MOTION CARRIED: 7-0-1 (Mr. Dilworth abstained from #1 and #2 only.)

VIII. SECRETARY’S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

- 1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Community Education)	\$4,706.52	(Attachment VIII-1.1)
2. List # 2	\$108,370.04	(Attachment VIII-1.2)
3. List # 3	\$605,289.88	(Attachment VIII-1.3)
4. List # 4 (3/15/13 Payroll)	\$206,840.52	(Attachment VIII-1.4)
5. List # 5 (3/30/13 Payroll)	\$206,087.30	(Attachment VIII-1.5)
6. List # 6	\$27,726.78	(Attachment VIII-1.6)

- 2. Approve transfers in the amount of \$64,977.01. (Attachment VIII-2)

- 3. Renewal prices for Electric power for a 24 month rate to lowest bidder:

a. Liberty	.08555
b. Direct	.08756
c. Nextera	.08783

- 4. School Board Workshop:

a. Workshop:	Spring Meet Up
Location:	Avon School, Barrington, NJ
Date:	May 9, 2013
Cost:	\$0.00
Names:	Irene Buchalter, Sara Paranzino, Ellen Suckle, Lynn Marcus, Joanne Clement

- 5. Shared Service agreement with Collingswood Board of Education for installation of Smart Boards in classrooms, not to exceed \$8,330.00. (Attachment VIII-5)

- 6. Shared Service agreement with Collingswood Board of Education for 2013-2014 school year for lighting upgrade, not to exceed \$12,500.00. (Attachment VIII-6)

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7. Approve 10% transfer approved by the Executive County Superintendent in the amount of \$30,320.00. (*Attachment VIII-7*)
8. Approve 10% transfer approved by the Executive County Superintendent in the amount of \$7,468.00. (*Attachment VIII-8*)
9. Participate in Camden County Elementary League for the 2013-2014 school year for the following sports: (*Attachment VIII-9*)
 - a. Girls'/Boys' Soccer
 - b. Girls' Basketball
 - c. Boys' Basketball
 - d. Girls' Softball
10. Source 4 Teachers substituting services for the 2013-2014 school year.
11. Renewal rates for Health Ameri-Health in the Trust for the 2013-2014 school year are 9.85%.
12. Renewal rates for Bollinger Prescription Plan in the Trust for the 2013-2014 school year are - 6.5%.
13. Renewal rates for Horizon Dental in the Trust for the 2013-2014 school year are 0%.
14. Joint School Board meeting on May 22, 2013, 6:30 PM, to be held at Pine Hill Media Center.
15. Board meeting dates for the 2013-2014 school year. (*Attachment VIII-15*)
16. Approval letter from Executive County Superintendent, Margaret Nicolosi, stating that the Superintendent's goals for the 2012-2013 school year were accomplished. (*Attachment VIII-16*)
17. Approval letter from Executive County Superintendent, Margaret Nicolosi, approving the Superintendent's goals for the 2013-2014 school year. (*Attachment VIII-17*)
18. Submit amended Long Range Facilities Plan - 2013 Maintenance and Life Safety Project Update for state approval.
19. 2013-2014 rates for Breakfast Program:
 - a. Certified Staff: \$12.50 per hour
 - b. Aide: \$8.50 per hour
20. William Weyland to attend the Delegate Assembly on May 18, 2013.
21. Camp Clementon Fees for the 2013-2014 school year:
 - a. AM or PM
 - 1 Child: \$155.00 per month
 - Family: \$245.00 per month
 - b. AM and PM
 - 1 Child: \$275.00 per month
 - Family: \$440.00 per month
22. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 31, 2013. The Board Secretary certifies that no

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line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-22*)

(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 31, 2013. The Treasurer's Report and Secretary's report are in agreement for the month of March 31, 2013.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 22 above:

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Rappold
MOTION CARRIED: 7-0-1
(Each board member abstained from their travel.)

IX. PRESENTATIONS:

- *March 2013 Manner Banner (Classroom 1A)*
- *T.E.R.R.I.F.I.C. Kids*
- *Bulldog's Best Winners*
- *P.R.I.D.E. Winners*

X. CORRESPONDENCE:

1. March 2013 Nutri-Serve Update

XI. COMMITTEE REPORTS:

1. Administrative Evaluation
(*Chairperson - Randall Freiling*)
 - Mr. Freiling reported that he has five completed evaluations. Please complete them and return as soon as possible. Our County Superintendent approved the goals for Ms. Marcus for 2012-2013.
2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported on the Committee meeting that was held last week to discuss the Long Range Facility Plan and Smart Board installation. We will be contracting with Collingswood for the installation of the lighting project. We will establish a Maintenance Reserve Account in June.
3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan was not present for a report.
4. Camden County School Boards Association

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(Representatives – John Romer and William Weyland)

- Mr. Romer/Mr. Weyland reported the next meeting is on May 9, 2013 in Barrington.

5. Community Education and Extra-Curricular Information

(Chairperson – John Romer)

- Camp Clementon Attendance Record – March 2013 (*Attachment XI-5.a*)
- Mr. Romer reported that the Spring concert was a success. “Beauty and the Beast” is coming up.

6. Policy

(Chairperson – Irene Buchalter)

- Mrs. Buchalter and Mr. Weyland attended the Policy Committee meeting last week where Ms. Marcus and Mrs. Clement reviewed the policies that were approved this evening as a first reading.

7. Common Core Curriculum and Technology

(Chairperson – Ellen Suckle)

- Last week the Curriculum and Technology Committee held a meeting. During this meeting we reviewed the following:
 - 3 Year Technology Plan
 - Upgrades to technology within the building – new computer labs
 - Lynn presented a new writing program she would like to implement for grades K-5 since we removed our Story Town Reading Series and following the Common Core we need a program.
 - She updated us on the teacher evaluation system and that we are currently using the new Marzano model.
 - Lynn gave a more in depth presentation on the part of the teacher evaluation. She talked about how the teachers have goals for next year. Lynn did present this to the Board in a past meeting. She talked about Student Growth Percentiles (SGPs) and Student Growth Objectives (SGOs).
 - Lynn had to create an Action Plan for the state based on our Progress Targets.
 - We also reviewed the school calendar. Lynn will talk about this during the discussion items.

8. Finance

(Chairperson – Virginia de Haan)

- Mrs. de Haan was not present for a report.

9. Legislation

(Representative – William Weyland)

- Mr. Weyland will be attending the Legislative Assembly on May 18, 2013.

10. Personnel – Executive Session

(Chairperson – Sara Paranzino)

- Mrs. Paranzino reported the Personnel Committee met last week and discussed the following topics:
 - Non-renewal of one staff member – Lynn has been keeping us informed throughout the year of this staff member. The staff member will not be placed on the certificated staff list.
 - New hires – Lynn has interviewed and made the recommendation for approval for an elementary teacher and a special education teacher.
 - Staffing – Lynn reviewed some staff movements from Title I but no other major staff changes.

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- o Leave of absence - There is a staff member who requested a leave of absence and Lynn reviewed the reason why he requested a leave. This will be uncompensated.
- o During the meeting we reviewed Joanne and Jared's observations and contracts.
- o Lynn reviewed her Merit Goals and gave the committee an update. Lynn will present those updates later in the evening during executive session.

11. Pine Hill Board of Education

(Representative - Randall Freiling)

- Minutes from the February 26, 2013 Worksession/Regular Business Meeting *(Attachment XI-11.a)*
- Mr. Freiling reported he was not present for the last board meeting. Pine Hill is scheduled for training sessions with School Boards. We will be having a joint meeting on May 22, 2013 at Pine Hill.

12. Municipal Liaison

(Representative - Randall Freiling)

- Mr. Freiling reported Tommy Weaver will be coming to our next board meeting to update the board on the borough's progress with the athletic fields. Municipal Alliance is going well.

13. Home and School Association

(Representative - Virginia de Haan)

- Mrs. de Haan was not present for a report. Ms. Marcus will be meeting with them to go over their fund raising for next year.

14. Negotiation

(Chairperson - Ellen Suckle)

- Mrs. Suckle had nothing new to report. We had a sidebar for baseball which the board approved this evening.

XII. OTHER INFORMATION:

1. Discussion Items:

- a. 2013-2014 School Calendar

Motion to approve revised 2013-2014 School Calendar

MOVED BY: Mr. Freiling

SECOND BY: Mrs. Suckle

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-1

(Mr. Weyland abstained.)

- b. Carnival for 2012-1013 school year

- c. School Choice Application

Approve submission of the School Choice Application.

MOVED BY: Mr. Dilworth

SECOND BY: Mrs. Suckle

ON ROLL CALL VOTE:

MOTION CARRIED: 8-0-0

2. Clementon School Information:

- a. Nurse's Report - March 2013 *(Attachment XII-2.a)*
- b. Enrollment Report - April 23, 20013 *(Attachment XII-2.b)*
- c. Administrative Report - March 2013 *(Attachment XII-2.c)*
- d. Fire/Security Drills Held - March 2013
 - i. Fire Drill: 03/26/13

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ii. Security Drill: 03/22/13 (Evacuation)

XIII. PUBLIC:

Ms. Jodi Lattiere raised a concern about her daughter and bullying issues. Ms. Lattiere has been in contact with Ms. Marcus. Our solicitor, Mr. Gorman explained the process for reporting of bullying in schools and the laws. He suggested that she contact the superintendent to discuss this matter. If after the investigation, you are not satisfied with the results, you may appeal to the Board of Education and also the County Office or State Board of Education.

Ms. Dana Yost addressed the board concerning her son and bullying issues. Again, the solicitor explained the process to her as well. Mrs. Yost has been in contact with Ms. Marcus. Mrs. Yost pointed out that she volunteers at the school every year since the children started here. Mr. Gorman stated that the Board does not micro-manage the district. A proper investigation will be conducted. Please contact the superintendent for a meeting.

MOVED BY: Mr. Freiling SECOND BY: Mr. Romer
ON ROLL CALL VOTE: MOTION CARRIED: 8-0-0

XIV. EXECUTIVE SESSION:

Executive Session is held for personnel reason. Action will be taken. We will be in Executive Session no more than 60 minutes.

MOTION: To move into Executive Session at 9:05 PM.

MOVED BY: Mr. Romer SECOND BY: Mrs. Paranzino
ON ROLL CALL VOTE: MOTION CARRIED: 8-0-0

Mr. Weyland departed the meeting at 9:05 PM.

MOTION: To move out of Executive Session at 9:30 PM.

MOVED BY: Mr. Romer SECOND BY: Mr. Freiling
ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

MOTION: Submit revised Goals for Superintendent for the 2013-2014 school year.

MOVED BY: Mrs. Suckle SECOND BY: Mr. Dilworth
ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

XV. ADJOURNMENT:

MOTION: To adjourn the meeting at 9:35 PM.

MOVED BY: Mrs. Suckle SECOND BY: Mrs. Paranzino
ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
 May 28, 2013