



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING
September 28, 2015
7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

Approval of the Minutes from the following meetings:

- 1. August 24, 2015 Regular Meeting and Executive Session

VI. PUBLIC - AGENDA ITEMS ONLY

VII. SUPERINTENDENT’S REPORT

Items for Action - The Superintendent recommends approval of the following items:

- 1. Accept, with regret, the retirement notification from employee #008. (*Attachment VII-1*)
- 2. Recommend employee # 057 to be uncompensated for absence on September 11, 2015.



3. Employment of the following personnel for the 2015-2016 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Part-Time Library Long Term Substitute - 50%
 NAME: Trudi Dawes
 RATE OF PAY: \$75.00 per day for the first 20 days, then \$125.21 per day for day 21 and thereafter
 STEP: 1 BA
 START DATE: September 3, 2015
 - b. POSITION: Special Education Teacher - Long Term Substitute (Life Stars)
 NAME: Ashley McClave
 RATE OF PAY: \$120.00 per day for the first 20 days, then Step 1 BA (per diem) for day 21 and thereafter
 STEP: 1 BA
 DATES: September 29, 2015 through November 30, 2015
4. Employment of the following Mission One instructional aides for the 2015-2016 school year:
 - a. POSITION: Instructional Aide (Kindergarten)
 NAME: Amy Dombro
 RATE OF PAY: As per existing Mission One contract
 START DATE: September 1, 2015
 - b. POSITION: Instructional Aide (Silver Stars)
 NAME: Susan Mantz
 RATE OF PAY: As per existing Mission One contract
 START DATE: September 1, 2015
5. 2015-2016 Contracted Extra-Curricular Stipend Positions and Personnel (To be adjusted after completion of contract negotiations):

Stipend Position	Faculty Member	Stipend
Yearbook Advisor	Kim Schultz	\$1,066.00
Student Government	Nicole Palermo	\$1,379.00
National Junior Honor Society	Nicole Palermo	\$1,253.00
Drama Advisor	Sal Mazzocca	\$2,068.00
Chorus Advisor	Sal Mazzocca	\$1,127.00

6. Source 4 Teachers, together with its employees, to provide substitute services for the 2015-2016 school year.
7. Source 4 Teachers 2015-2016 Master List (*Attachment VII-7*)
8. Student Teacher Observation/Interview Request:
 - a. NAME: Kathryn Swope
 COLLEGE: York College



COURSE: Education in Today's Society
 DATE: TBD
 COOPERATING TEACHER: Bonnie Bhasin
 NOTE: Observation shall be of one class (approximately one hour) followed by an interview of the cooperating teacher.

9. Revised Clementon Board of Education Organizational Chart (as part of policy 1110) *(Attachment VII-9)*

10. Revised Job Descriptions for the following:

- a. Special Education Teacher - Inclusion *(Attachment VII-10.a)*
- b. Special Education Teacher - Resource or Self-Contained *(Attachment VII-10.b)*
- c. Intervention and Referral Services *(Attachment VII-10.c)*

11. 2015 Harassment, Intimidation, and Bullying School Self-Assessment *(Attachment VII-11)*

12. 2015-2016 QSAC Statement of Assurance *(Attachment VII-12)*

13. Participate in a consortium with Lindenwold School District to be eligible for and to receive No Child Left Behind (NCLB) 2015-2016 Title III funds.

14. Bylaws of the Clementon Elementary Home and School Association *(Attachment VII-14)*

15. Graduate Compensation Request:

- a. EMPLOYEE: Alyssa Martin
 UNIVERSITY: Wilmington University
 TOTAL CREDITS: 21
 DATE OF COMPLETION: June 30, 2016
 NEW SALARY/STEP: To be determined by collective bargaining agreement
 EFFECTIVE DATE: September 1, 2016

16. Second Reading and Adoption of the following revised regulation: *(Attachment VII-16)*

Number	Type	Title
2624	REG	Grading System

17. Workshop/Meeting Requests:

- a. EMPLOYEE: Adrienne McManis
 WORKSHOP: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees BOE Office, Voorhees, NJ
 DATE: September 17, 2015
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium
- b. EMPLOYEE: Jose Cruz



- WORKSHOP: Educational Facilities Managers Association Monthly Meeting
 LOCATION: Adelphia's, Deptford, NJ
 DATE: September 17, 2015
 COST: \$0.00
 SPONSOR: EFMA of Camden and Gloucester Counties
- c. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: NJKEA Teaching Strategies
 LOCATION: CCESC, Clementon, NJ
 DATE: September 21, 2015
 COST: \$0.00
 SPONSOR: NJ KEA
- d. EMPLOYEE: Kathryn Agresta
 WORKSHOP: NJKEA Teaching Strategies
 LOCATION: CCESC, Clementon, NJ
 DATE: September 21, 2015
 COST: \$0.00
 SPONSOR: NJKEA
- e. EMPLOYEE: Jose Cruz
 WORKSHOP: NJSBA/NJASA School Boards Workshop
 LOCATION: Atlantic City, NJ
 DATE: October 27, 2015
 COST: \$0.00
 SPONSOR: NJSBA and NJASA
- f. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: NJ DOE Pilot Convening
 LOCATION: NJ DOE, Trenton, NJ
 DATES: November 17, 2015 and March 16, 2016
 COST: \$0.00
 SPONSOR: NJ Department of Education
- g. EMPLOYEE: Adrienne McManis
 WORKSHOP: NJ DOE Pilot Convening
 LOCATION: NJ DOE, Trenton, NJ
 DATES: November 17, 2015 and March 16, 2016
 COST: \$0.00
 SPONSOR: NJ Department of Education
- h. EMPLOYEE: Michelle Panarella
 WORKSHOP: The Child's Guide to SSI
 LOCATION: Rutgers School of Social Work, New Brunswick, NJ
 DATES: October 2, 2015
 COST: \$60.00
 SPONSOR: Rutgers School of Social Work
- i. EMPLOYEE: Michelle Panarella
 WORKSHOP: Finding Shelter & Keeping It: An Overview of Housing Resources in NJ



LOCATION: Rutgers School of Social Work, New Brunswick, NJ
 DATES: October 29, 2015
 COST: \$60.00
 SPONSOR: Rutgers School of Social Work

18. PRIDE Program Incentive Trips:

- a. TRIP: PRIDE Trip - Marking Period 1
 FACULTY SPONSOR: Steve Boianelli
 DATE: November 13, 2015
 RAIN DATE: N/A
 TIME: 10:15 AM - 2:30 PM
 DESTINATION: Flyers Skate Zone, Voorhees, NJ
 PARTICIPANTS: Students in grades 5-8 that earned the most Character Ed points in the first marking period.
 ADMISSION: \$224.00
 TRANSPORTATION: TBD

- b. TRIP: PRIDE Trip - Marking Period 2
 FACULTY SPONSOR: Steve Boianelli
 DATE: January 29, 2016
 RAIN DATE: N/A
 TIME: 11:00 AM - 2:00 PM
 DESTINATION: Cherry Hill Skating Center, Cherry Hill, NJ
 PARTICIPANTS: Students in grades 5-8 that earned the most Character Ed points in the second marking period.
 ADMISSION: \$250.00
 TRANSPORTATION: TBD

- c. TRIP: PRIDE Trip - Marking Period 3
 FACULTY SPONSOR: Steve Boianelli
 DATE: April 18, 2016
 RAIN DATE: N/A
 TIME: 11:00 AM - 2:00 PM
 DESTINATION: 30 Strikes Bowling Alley, Stratford, NJ
 PARTICIPANTS: Students in grades 5-8 that earned the most Character Ed points in the third marking period.
 ADMISSION: \$252.00
 TRANSPORTATION: None (Transportation provided by 30 Strikes.)

19. School Activities:

- a. EVENT: Student Council Fundraiser - Fall Candy Gram Sale
 FACULTY SPONSOR: Nicole Palermo
 DATES: October 15, 2015 - October 22, 2015
 NOTE: Funds raised will benefit Student Council activities.

- b. EVENT: Halloween Dance (Sponsored by Student Council)
 FACULTY SPONSOR: Nicole Palermo
 DATE: October 23, 2015
 TIME: 7:00 PM - 9:00 PM



- LOCATION: MPR
 PARTICIPANTS: Students in grades 6-8
 NOTE: Funds raised will benefit Student Council activities.
- c. EVENT: Philadelphia Zoo Visit –“Zoo On Wheels” Program
 SPONSOR: Steven Morgan
 FACULTY SPONSOR: Lynn DiPietropolo
 DATE: November 4, 2015
 TIME: 10:00 AM – 11:00 AM
 PARTICIPANTS: Students in grades K-4
 LOCATION: Gymnasium
- d. EVENT: Safety Patrol Fundraiser – Gourmet Creations
 FACULTY SPONSOR: Jennifer Gregory
 ITEMS SOLD: Dips and dessert mixes
 DATE: November 25, 2015 (Parent/Teacher Conference day)
 NOTE: This year the Safety Patrol would like to participate in fundraising activities with the goal of raising enough money to take part in a field trip. The students will be responsible for spearheading the fundraiser in order to earn the funds needed to attend their class trip.
- e. EVENT: Student Council Fundraiser – Winter Candy Gram Sale
 FACULTY SPONSOR: Nicole Palermo
 DATES: December 10, 2015 – December 17, 2015
 NOTE: Funds raised will benefit Student Council activities.
- f. EVENT: Winter Dance (Sponsored by Student Council)
 FACULTY SPONSOR: Nicole Palermo
 DATE: December 18, 2015
 TIME: 7:00 PM – 9:00 PM
 LOCATION: MPR
 PARTICIPANTS: Students in grades 6-8
 NOTE: Funds raised will benefit Student Council activities.
- g. EVENT: Student Council Fundraiser – Valentine Candy Gram Sale
 FACULTY SPONSOR: Nicole Palermo
 DATES: February 4, 2016 – February 11, 2016
 NOTE: Funds raised will benefit Student Council activities.
- h. EVENT: Valentine’s Dance (Sponsored by Student Council)
 FACULTY SPONSOR: Nicole Palermo
 DATE: February 12, 2016
 TIME: 7:00 PM – 9:00 PM
 LOCATION: MPR
 PARTICIPANTS: Students in grades 6-8
 NOTE: Funds raised will benefit Student Council activities.
- i. EVENT: Spring Dance (Sponsored by Student Council)
 FACULTY SPONSOR: Nicole Palermo
 DATE: April 15, 2016



TIME: 7:00 PM – 9:00 PM
 LOCATION: MPR
 PARTICIPANTS: Students in grades 6-8
 NOTE: Funds raised will benefit Student Council activities.

j. EVENT: Spring Concert
 FACULTY SPONSOR: Sal Mazzocca
 DATE: March 31, 2016
 TIME: 7:00 PM – 8:30 PM
 LOCATION: MPR

k. EVENT: Art Show
 FACULTY SPONSOR: Kim English
 DATE: May 19, 2016
 TIME: 7:00 PM – 8:30 PM
 LOCATION: School-wide

l. EVENT: Musical Production “Once Upon a Mattress” – Performances
 FACULTY SPONSOR: Sal Mazzocca
 DATES: May 25, 26, 27, 2016
 TIME: 7:00 PM – 8:30 PM
 LOCATION: MPR
 NOTE: Admission tickets will be sold at \$4.00 per person.

m. EVENT: Musical Production “Once Upon a Mattress” – Concession
 Sales During Performances
 FACULTY SPONSOR: Sal Mazzocca
 DATES: May 25, 26, 27, 2016
 TIME: 7:00 PM – 8:30 PM
 NOTE: Concessions to be sold during intermission of the show.

n. EVENT: Field Day
 FACULTY SPONSOR: Jim Butz
 DATE: June 1, 2016
 RAIN DATE: None – In the event of inclement weather, Field Day will be held exclusively indoors.
 TIMES: 9:00 AM – 11:00 AM (Grades K-2)
 1:00 PM – 3:00 PM (Grades 3-5)
 LOCATION: Backfields, playgrounds, gymnasium

20. Community Use of Facilities:

a. ORGANIZATION: CYAA
 PERSON IN CHARGE: Christine Nucera
 SPONSOR: Community Education
 PURPOSE: CYAA Fundraiser – Parking for Crump Cup
 DATE: September 20, 2015
 TIME: 6:00 AM – 7:00 PM
 LOCATION: Parking lots
 NOTE: Parking fee of \$25.00 per vehicle shall be paid by attendees.



- b. ORGANIZATION: Community Education
PERSON IN CHARGE: Kate Teschner
SPONSOR: Community Education
PURPOSE: Staff Fitness with Arnold the Trainer
DATES: Every Wednesday beginning September 30, 2015
TIME: 4:00 PM - 5:00 PM
LOCATION: Gymnasium
NOTE: Activity open to interested staff members. Registration fee shall be paid by staff members who attend.

- c. ORGANIZATION: Clementon Bureau of Fire Safety
PERSON IN CHARGE: Troy Bishop
SPONSOR: Community Education
PURPOSE: Fire Prevention Assemblies
DATE: October 5, 2015
TIME: 9:00 AM - 9:40 AM (grades 3-5)
TIME: 9:50 AM - 10:30 AM (grades PreK-2)
LOCATION: Multi-Purpose Room
NOTE: 2015 Theme: "Hear the Beep Where You Sleep"

- d. ORGANIZATION: Community Education
PERSON IN CHARGE: Kate Teschner
SPONSOR: Community Education
PURPOSE: Volleyball for Adults Community Education Class
INSTRUCTOR: Joseph Casella
RATE OF PAY: \$12.50 per hour
DATES: Mondays from October 5, 2015 through November 23, 2015
TIME: 7:00 PM - 8:30 PM
LOCATION: MPR or gym
NOTE: Registration fee of \$20.00 shall be paid by attendees.

- e. ORGANIZATION: Lindenboro Chargers Cheerleading
PERSON IN CHARGE: Kelly Keating
SPONSOR: Community Education
PURPOSE: Cheerleading Practices
DATES: Monday - Thursday through May 31, 2016
TIME: 6:30 PM - 9:00 PM
LOCATION: MPR and gymnasium (when they are available)

- f. ORGANIZATION: Solid Rock Baptist Church
PERSON IN CHARGE: Kelli Barsony
SPONSOR: Community Education
PURPOSE: iCan Club
DATES: Thursdays from October 1, 2015 through May 5, 2016
TIME: 3:15 PM - 4:30 PM
LOCATION: Media Center

- g. ORGANIZATION: Trowbridge Community Association
PERSON IN CHARGE: Jennifer Johnson
SPONSOR: Community Education
PURPOSE: Annual Association Board Meeting



DATE: November 17, 2015
TIME: 7:00 PM - 9:00 PM
LOCATION: Music Room

Approval of motions 1 through 20 above:

MOVED BY: _____ SECOND BY: _____
ON ROLL CALL VOTE: _____ MOTION CARRIED: _____

VIII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$44,529.52	<i>(Attachment VIII-1.1)</i>
2. List # 2 (Payroll)	\$3,339.99	<i>(Attachment VIII-1.2)</i>
3. List # 3	\$512,270.39	<i>(Attachment VIII-1.3)</i>
4. List # 4 (Payroll)	\$4,839.41	<i>(Attachment VIII-1.4)</i>
5. List # 5 (Payroll)	\$38,698.38	<i>(Attachment VIII-1.5)</i>
6. List # 6	\$132,525.23	<i>(Attachment VIII-1.6)</i>
7. List # 7 (Community Education)	\$1,759.24	<i>(Attachment VIII-1.7)</i>
2. Approve transfers in the amount of \$54,170.00. *(Attachment VIII-2)*
3. Accept the notification from the Camden County Office of Education that the amended 2014-2015 Merit Goals for Lynn DiPietropolo, Superintendent, have been authorized for disbursement. *(Attachment VIII-3)*
4. Homeless tuition for MR to Lindenwold School District for the 2015-2016 school year in the amount of \$14,008.00.
5. Cumberland County Education Cooperative 2015-2016 joint transportation agreement in the amount of \$102.40 per day.
6. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED AS FOLLOWS:

The Private School, Willowglen Academy is not required to charge district students for any "paid or reduced meals" furnished directly or indirectly by Willowglen Academy to them. This shall be effective for the school year beginning September 1, 2015 and ending June 30, 2016.

7. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:



IT IS RESOLVED AS FOLLOWS:

The Private School, YALE SCHOOL NORTH is not required to charge district students for any "paid or reduced meals" furnished directly or indirectly by Yale School, North to them. This shall be effective for the school year beginning September 1, 2015 and ending June 30, 2016.

- 8. In accordance with N.J.S.A. 40A:11-5(1)(a)(i) and 18A:18A-5(a)(1), professional bid exception, award a contract to Advanced Computer Solutions Group (ACSG), for the 2015-2016 school year, in the amount of \$43,900.00.

- 9. Event: School Boards Dinner
 Date: October 6, 2015
 Time: 6:45 PM - 9:00 PM
 Location: Villari's, Sicklerville, NJ
 Attend: Ellen Suckle William Weyland
 Virginia de Haan William Dilworth
 Randall Freiling Desiree Pizzo
 Kathleen Rappold John Romer
 Christopher McKelvey Lynn DiPietropolo

- 10. Purchasing Manual for the 2015-2016 School Year (*Attachment VIII-10*)

- 11. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 31, 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-11*)
(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2015. The Treasurer's Report and Secretary's report are in agreement for the month of August 31, 2015.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 11 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:



IX. PRESENTATIONS

- *Writing Contest Winner (Emma Yourkonis)*

X. CORRESPONDENCE - None

XI. COMMITTEE REPORTS

1. Administrative Evaluation
(Chairperson - Randall Freiling)
2. Building and Maintenance
(Chairperson - William Dilworth)
3. Camden County Educational Services Commission
(Representative - Virginia de Haan; Alternate - William Weyland)
4. Camden County School Boards Association
(Representatives - John Romer and William Weyland)
5. Community Education and Extra-Curricular Information
(Chairperson - John Romer)
6. Policy
(Chairperson - Virginia de Haan)
7. Common Core Curriculum and Technology
(Chairperson - Kathleen Rappold)
8. Finance
(Chairperson - Kathleen Rappold)
9. Legislation
(Representative - William Weyland)
10. Personnel
(Chairperson - William Dilworth)
11. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the July 14, 2015 Worksession/Regular Business Meeting
(Attachment XI-11.a)
12. Municipal Liaison
(Representative - Randall Freiling)
13. Home and School Association
(Representative - Kathleen Rappold)
14. Negotiations
(Chairperson - Ellen Suckle)



XII. OTHER INFORMATION

1. Discussion Items: None
2. Clementon School Information:
 - a. Enrollment Report - September 23, 2015 (*Attachment XII-2.a*)
3. Fire and Security Drills:

August 2015 - Drill Type	Date	Time
None		

4. Upcoming Events - October 2015 (Please see calendar.)

XIII. PUBLIC

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT