



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING

November 23, 2015

7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

Approval of the Minutes from the following meetings:

- 1. October 19, 2015 Regular Meeting and Executive Session

VI. PUBLIC - AGENDA ITEMS ONLY

VII. SUPERINTENDENT’S REPORT

Items for Action – The Superintendent recommends approval of the following items:

- 1. Request from employee # 267 to take uncompensated leave during the 2015-2016 school year based on FMLA paperwork. (*Attachment VII-1*)
- 2. Employment of the following personnel for the 2015-2016 school year, contingent upon satisfactory criminal history review:



a. POSITION: Special Education Teacher - Little Stars MD K-3 (10 months)
 NAME: Kristyn Vance
 SALARY: \$46,000.00 per year (pro-rated)
 To be adjusted after completion of collective bargaining negotiations.
 STEP: 1 BA
 START DATE: January 4, 2016

b. POSITION: Grade 1 Writing Teacher (10 months)
 NAME: Courtney Pettet
 SALARY: \$46,000.00 per year (pro-rated)
 To be adjusted after completion of collective bargaining negotiations.
 STEP: 1 BA
 START DATE: January 4, 2016

3. 2015-2016 Contracted Extra-Curricular Stipend Positions and Personnel (To be adjusted after completion of contract negotiations):

Stipend Position	Faculty Member	Stipend
Softball Head Coach	Kristyn Vance	\$2,068.00
Cheerleading Advisor	Nicole Palermo	\$1,379.00

4. Employment of the following Mission One instructional aides for the 2015-2016 school year:

a. POSITION: Instructional Aide - Silver Stars
 NAME: Ashley Rapone
 RATE OF PAY: As per existing Mission One contract
 START DATE: November 30, 2015

5. Source 4 Teachers, together with its employees, to provide substitute services for the 2015-2016 school year.

6. Source 4 Teachers November 2015 Substitute List (*Attachment VII-6*)

7. 2015-2016 NCLB School-Parent Compact (*Attachment VII-7*)

8. 2015-2016 QSAC DPR (*Attachment VII-8*)

9. Graduate Compensation Request:

a. EMPLOYEE: Lauren Murray
 UNIVERSITY: Rowan University
 TOTAL CREDITS: 23
 DATE OF COMPLETION: Fall 2012
 NEW SALARY/STEP: To be determined by collective bargaining agreement
 EFFECTIVE DATE: September 1, 2016



10. Workshop/Meeting Requests:

- a. EMPLOYEE: Joanne Clement
 WORKSHOP: NJASBO Conference Committee Meeting
 LOCATION: Robbinsville, NJ
 DATE: November 19, 2015
 COST: \$0.00
 SPONSOR: NJ Association of School Business Officials

- b. EMPLOYEE: Joanne Clement
 WORKSHOP: Affordable Care Act Reporting Requirements
 LOCATION: Mount Laurel, NJ
 DATE: December 1, 2015
 COST: \$50.00
 SPONSOR: NJ Association of School Business Officials

- c. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Gang Awareness Training/MOA Signing
 LOCATION: Camden County College, Blackwood, NJ
 DATE: December 2, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education

- d. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Planning for Safer Schools for a Better Tomorrow
 LOCATION: Salem County Emergency Services, Woodstown, NJ
 DATE: December 10, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education

- e. EMPLOYEE: Adrienne McManis
 WORKSHOP: Conversations Around PARCC
 LOCATION: NJ DOE, Trenton, NJ
 DATE: December 14, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education

11. Field Trip:

- a. TRIP: Grade 8 Overbrook High School Orientation
 FACULTY SPONSOR: Steve Boianelli
 DATE: November 30, 2015
 RAIN DATE: N/A
 TIME: 9:00 AM - 11:00 AM
 DESTINATION: Overbrook High School, Pine Hill, NJ
 PARTICIPANTS: Students in grade 8
 TRANSPORTATION: Provided by Pine Hill School District at no cost.
 NOTE: The eighth grade students will be introduced to the programs at OHS so they can make an informed decision regarding their high school choice.



12. School Activities:

- a. EVENT: 2015-2016 Home Basketball Games
 FACULTY SPONSOR: Steve Boianelli
 DATES: December 7, 2015; December 14, 2015; January 11, 2016;
 January 20, 2016; February 3, 2016
 TIME: 3:30 PM - 6:30 PM
 LOCATION: Gym

- b. EVENT: HSA Spaghetti Night
 PERSON IN CHARGE: Jamie Messenger
 DATE: December 16, 2015
 TIME: 7:00 PM - 8:30 PM
 LOCATION: MPR
 NOTE: \$5.00 admission per plate/ticket, payable by attendees.

Approval of motions 1 through 12 above:

MOVED BY: _____
 ON ROLL CALL VOTE:

SECOND BY: _____
 MOTION CARRIED:

VIII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$197,701.29	<i>(Attachment VIII-1.1)</i>
2. List # 2 (Payroll)	\$199,575.27	<i>(Attachment VIII-1.2)</i>
3. List # 3 (Community Education)	\$3,588.17	<i>(Attachment VIII-1.3)</i>
4. List # 4	\$486,689.02	<i>(Attachment VIII-1.4)</i>
5. List # 5	\$184,590.34	<i>(Attachment VIII-1.5)</i>

2. Approve transfers in the amount of \$3,050.69. *(Attachment VIII-2)*

3. REM Auditory Association for auditory evaluations at a rate of \$600.00 per test.

4. Event: Presentation by Kimberly Harrington: Common Core and State Standards
 Date: December 1, 2015
 Time: 6:45 PM - 9:00 PM
 Location: Villari's Lakeside
 Cost: \$0.00
 Attending: Ellen Suckle William Weyland
 Virginia de Haan William Dilworth
 Randall Freiling Christopher McKelvey
 Desiree Pizzo Kathleen Rappold
 John Romer Lynn DiPietropolo

5. 2015-2016 tuition contract with Black Horse Pike Regional School District for student DS in the amount of \$23,000.00.



6. Burlington County Insurance Pool Joint Insurance Fund Resolution to renew membership effective July 1, 2016. (*Attachment VIII-6*)
7. Burlington County Insurance Pool Joint Insurance Fund Indemnity and Trust Agreement. (*Attachment VIII-7*)
8. Void the following checks from Community Education account:

<u>Number</u>	<u>Check Date</u>	<u>Amount</u>
#1005	09/29/2015	\$25.00
# 385	11/20/2014	\$80.00

9. Budget Calendar for the 2016-2017 school year. (*Attachment VIII-9*)
10. Race to the Top Grant - Additional funding in the amount of \$300.00.
11. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 30, 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-11*)
 (Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 30, 2015. The Treasurer's Report and Secretary's report are in agreement for the month of September, 2015.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 31, 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Approval of motions 1 through 12 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

IX. PRESENTATIONS

- 2015 NJASK Science Results
- October 2015 Manner Banner (Classroom KC – Mrs. Bhasin)
- October 2015 Bulldogs Best
- Marking Period 1 PRIDE

X. CORRESPONDENCE

1. Nutri-Serve Monthly Update – October 2015
2. Notification from the New Jersey Department of Education that the district’s Equivalency Application for Achieve NJ has been approved. This approval is in effect for one year.

XI. COMMITTEE REPORTS

1. Administrative Evaluation
(Chairperson – Randall Freiling)
2. Building and Maintenance
(Chairperson – William Dilworth)
3. Camden County Educational Services Commission
(Representative – Virginia de Haan; Alternate – William Weyland)
4. Camden County School Boards Association
(Representatives – John Romer and William Weyland)
5. Community Education and Extra-Curricular Information
(Chairperson – John Romer)
 - a. Camp Clementon Attendance Record – October 2015 (Attachment XI-5.a)
6. Policy
(Chairperson – William Weyland)
7. Common Core Curriculum and Technology
(Chairperson – Kathleen Rappold)



- 8. Finance
(Chairperson - Kathleen Rappold)
- 9. Legislation
(Representative - William Weyland)
- 10. Personnel
(Chairperson - William Dilworth)
- 11. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the September 22, 2015 Worksession/Regular Business Meeting
(Attachment XI-11.a)
 - b. Minutes from the October 20, 2015 Worksession/Regular Business Meeting
(Attachment XI-11.b)
- 12. Municipal Liaison
(Representative - Randall Freiling)
- 13. Home and School Association
(Representative - Kathleen Rappold)
- 14. Negotiations
(Chairperson - Ellen Suckle)

XII. OTHER INFORMATION

- 1. Discussion Items: None
- 2. Clementon School Information:
 - a. Enrollment Report - October 2015 *(Attachment XII-2.a)*
 - b. Nurse's Report - October 2015 *(Attachment XII-2.b)*
 - c. Administrative Report - October 2015 *(Attachment XII-2.c)*

3. Fire and Security Drills:

October 2015 - Drill Type	Date	Time
Fire Drill	10/15/15	01:51 PM
Security Drill (Evacuation)	10/26/15	10:03 AM

- 4. Upcoming Events - December 2015 (Please see calendar.)
- 5. Board of Education Information:
 - a. Board of Education November 3, 2015 election results.

XIII. PUBLIC

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT