



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



CLEMENTON BOARD OF EDUCATION

**Regular Business Meeting
August 29, 2016
7:00 PM**

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS - None

VI. MINUTES

Approval of the Minutes from the following meetings:

- 1. June 20, 2016 Work Session
- 2. June 27, 2016 Regular Meeting
- 3. July 7, 2016 Special Meeting

VII. PUBLIC - AGENDA ITEMS ONLY

VIII. COMMITTEE REPORTS

- 1. Curriculum and Programs
(Chairperson - William Weyland)
 - a. Community Education Report - June 2016 (*Attachment VIII-1.a*)



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



b. Camp Clementon Attendance Record – June 2016 (*Attachment VIII-1.b*)

- 2. Finance and Facilities
(Chairperson – William Dilworth)
- 3. Policy and Personnel
(Chairperson – Randall Freiling)
- 4. Negotiations
(To be determined at the time of negotiations.)

IX. OTHER REPORTS

- 1. Camden County Educational Services Commission
(Representative – Christopher McKelvey)
- 2. Camden County School Boards Association
(Representative – Kathleen Rappold)
- 3. Legislation
(Representative – William Weyland)
- 4. Pine Hill Board of Education
(Representative – Randall Freiling)
 - a. Minutes from the May 24, 2016 Worksession/Regular Business Meeting
(Attachment IX-4.a)
- 5. Home and School Association
(Representative – Katherine Anderson)

X. CORRESPONDENCE

None at this time.

XI. OTHER INFORMATION

- 1. Discussion Items: None
- 2. Clementon School Information: None
- 3. Harassment, Intimidation, and Bullying Report – None
- 4. Fire and Security Drills – Summer 2016:

Drill Type	Date	Time
Fire Drill	07/27/16	09:36 AM
Security Drill (Lockout)	07/28/16	10:38 AM
Security Drill (Shelter in Place w/Instruction)	08/01/16	09:35 AM
Fire	08/03/16	09:45 AM

- 5. Upcoming Events – (*Attachment XI-5*)



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



XII. SUPERINTENDENT'S REPORT

Items for Action – The Superintendent recommends approval of the following items:

1. Accept, with regret, the resignation of employee # 6 effective August 31, 2016. Employee requests compensation for earned vacation days unused by August 31, 2016. (*Attachment XII-1*)
2. Accept with regret, the resignation of employee # 279 effective 60 days after July 15, 2016. (*Attachment XII-2*)
3. Request from employee # 10 for medical leave beginning November 14, 2016 through June 1, 2017. Employee will use available sick time followed by uncompensated time under NJFLA/FMLA. (*Attachment XII-3*)
4. Employment of the following personnel for the 2016-2017 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Part time custodian
NAME: Dennis Moran
SALARY: \$10.00 per hour, not to exceed 29 ½ hours
START DATE: August 15, 2016
NOTE: Support staff hired with a 60 day probationary period.
 - b. POSITION: Camp Clementon Staff
NAME: Laniesha David
SALARY: \$12.50 per hour
START DATE: September 6, 2016
 - c. POSITION: STEM Teacher
NAME: Rebecca Lapinson
SALARY: \$50,060.00 per year
STEP: 1-2 BA
START DATE: September 1, 2016
 - d. POSITION: CST Secretary
NAME: Vannessa Hernandez
SALARY: \$30,000 per year
START DATE: Anticipated for September 6, 2016
NOTE: Support staff hired with a 60 day probationary period.
5. Additional 2016-2017 Title I Salary Allocation:
 - a. Cheryl Branch - \$12,026.00
6. Additional Camp Clementon 2016-2017 Personnel:
 - a. Lauren Murray – Camp Clementon Program Assistant
Rate of Pay: \$13.40 per hour
 - b. Brenda Falkenstein – Camp Clementon Program Assistant Substitute



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



Rate of Pay: \$13.40 per hour

7. Summer 2016 Child Study Team Meetings:

- a. Michael Rossi
Rate of Pay: \$34.50 per hour, not to exceed 10 hours
- b. Denise Brumbach
Rate of Pay: \$34.50 per hour, not to exceed 10 hours
- c. Tracy Stefan
Rate of Pay: \$34.50 per hour, not to exceed 10 hours

8. Salary adjustment for Kristy Taylor to reflect an earned Master’s Degree. Documentation provided: transcript. Adjusted salary and step: \$54,510.00 per year; Step 3-4 MA for the 2016-2017 school year.

9. Source4Teachers July 2016 Board Approval List (*Attachment XII-4*)

10. Source4Teachers August 2016 Board Approval List (*Attachment XII-5*)

11. Revised 2016-2016 School Calendar (*Attachment XII-6*)

12. 2016-2017 Code of Conduct (*Attachment XII-7*)

13. 2016-2017 Mentoring Plan (*Attachment XII-8*)

14. 2016-2017 Textbooks, Resources, Materials (*Attachment XII- 9*)

15. Approval of the attached supplemental resources to be used as part of the Clementon Curriculum. (*Attachment XII-10*)

16. First Reading of the following revised policies and regulations:

MANDATED		
Number	Type	Title
3126	POL	District Mentoring Program (<i>Attachment XII-11</i>)
3126	REG	District Mentoring Program (<i>Attachment XII-11</i>)
2624	REG	Grading System (<i>Attachment XII-12</i>)
5420	REG	Reporting Pupil Progress (<i>Attachment XII-13</i>)
2200	POL	Curriculum Content (<i>Attachment XII-14</i>)
2200	REG	Curriculum Content (<i>Attachment XII-14</i>)

17. 2016-2017 Curriculum Unit Plans

18. Workshop/Meeting Requests:

- a. EMPLOYEE: Kathryn Agresta
- WORKSHOP: Marzano New Administrators Observer Academy
- DATES: August 8, 2016 – August 11, 2016
- LOCATION: C. W. Lewis School



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



- | | |
|----------|----------------|
| COST: | \$349.00 |
| SPONSOR: | Marzano Center |

- b. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Marzano New Administrators Observer Academy
 DATES: August 8, 2016 - August 11, 2016
 LOCATION: C. W. Lewis School
 COST: \$349.00
 SPONSOR: Marzano Center

- c. EMPLOYEE: Adrienne McManis
 WORKSHOP: Marzano New Administrators Observer Academy
 DATES: August 8, 2016 - August 11, 2016
 LOCATION: C. W. Lewis School
 COST: \$349.00
 SPONSOR: Marzano Center

- d. EMPLOYEE: Jose Cruz
 WORKSHOP: Asbestos Awareness and HasCom
 DATE: August 10, 2016
 LOCATION: Gateway Regional High School
 COST: \$0.00
 SPONSOR: Gateway School District

- e. EMPLOYEE: Arthur Ballinghoff
 WORKSHOP: Facilities Evaluation 2016
 DATE: August 17, 2016
 LOCATION: Deptford Township High School
 COST: \$0.00
 SPONSOR: Cumberland County Office of Education

- f. EMPLOYEE: Jose Cruz
 WORKSHOP: Facilities Evaluation 2016
 DATE: August 17, 2016
 LOCATION: Deptford Township High School
 COST: \$0.00
 SPONSOR: Cumberland County Office of Education

- g. EMPLOYEE: Joanne Clement
 WORKSHOP: Education for Homeless Children and Youth Statewide
 Technical Assistance
 DATE: October 21, 2016
 LOCATION: Princeton Marriott at Forrestal
 COST: \$0.00
 SPONSOR: NJ Department of Education

- h. EMPLOYEE: Adrienne McManis
 WORKSHOP: Education for Homeless Children and Youth Statewide
 Technical Assistance
 DATE: October 21, 2016
 LOCATION: Princeton Marriott at Forrestal



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



COST: \$0.00
SPONSOR: NJ Department of Education

- i. EMPLOYEE: Kimberly English
- WORKSHOP: AENJ Conference
- DATE: October 11, 2016
- LOCATION: Ocean Place Resort and Spa
- COST: \$135.00
- SPONSOR: Art Educators of NJ

19. Community Use of Facilities:

- a. ORGANIZATION: Love Apple Quilters
PERSON IN CHARGE: Barbara Jakubowski
SPONSOR: Community Education
PURPOSE: Quilting Workshops
DATES: Saturdays: September 24, 2016; November 19, 2016; January 21, 2017; March 25, 2017; May 20, 2017
TIME: 8:30 AM - 3:00 PM
LOCATION: Gym and possibly one classroom
PARTICIPANTS: 20 adults

- b. ORGANIZATION: Solid Rock Baptist Church
PERSON IN CHARGE: Kelli Barsony
SPONSOR: Community Education
PURPOSE: iCan Club
DATES: Thursdays from September 29, 2016 through May 25, 2017
TIME: 3:15 PM - 4:30 PM
LOCATION: Media Center

20. Field Trips:

- a. TRIP: 7th Grade STEM Trip - Millennium Skate World
FACULTY SPONSOR: Rebecca Lapinson
DATE: September 23, 2016
TIME: 10:00 AM - 1:00 PM
DESTINATION: Millennium Skate World, Camden, NJ
PARTICIPANTS: Students in Grade 7
FUNDED: The trip was won by a parent, Chrissy Botterbrodt, and the Home and School Association will be funding the bus. Cost to district = \$0

21. Home and School Association Fundraiser:

- a. EVENT: Pencil Gram Sales at Back To School Night
PERSON IN CHARGE: Jen Rhine
DATE: September 7 and 8, 2016
TIME: 6:00 PM - 8:30 PM
LOCATION: CES - During Back to School Night



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



22. Approval of the Assistant Principal job specification. (Attachment XII-15).
23. Approval of the Superintendent/Principal job specification. (Attachment XII-16).
24. Professional Development Workshops: Understanding and Implementing the NGSS, Instruction Using the 5E Method to Implement the NGSS, Series 1: Implementing the NGSS focusing on Cross Cutting Concepts, Series 2: Implementing the NGSS focusing on Science and Engineering Practices, Series 3: Powerful Questioning, Improving Instruction in Middle School Science.
Description: Teachers will participate in a variety of science workshops related to the Next Generation Science Standards which have been adopted by the NJDOE.
Facilitator: Standards Solutions
Dates: August 23, 25, and 30, 2016
Teachers: Gundaker, Gregory, Cunliffe, Bower, Lapinson
Cost: \$6000.00 – Standard Solutions
 5 teachers x 18 hours x \$34.50 per hour = \$
Funding: Title I and/or Title IIA

Approval of motions 1 through 24 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIII. SECRETARY'S REPORT

Items For Action – The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

	Bill List and Check Register	Amount	
1.	List # 1 (Payroll)	\$205,683.28	<i>(Attachment XIII-1.1)</i>
2.	List # 2 (Payroll)	\$165,033.01	<i>(Attachment XIII-1.2)</i>
3.	List # 3 (Payroll)	\$74,963.42	<i>(Attachment XIII-1.3)</i>
4.	List # 4 (Community Education)	\$6,083.78	<i>(Attachment XIII-1.4)</i>
5.	List # 5 (Community Education)	\$7,665.89	<i>(Attachment XIII-1.5)</i>
6.	List # 6 (Board Payment)	\$137,387.84	<i>(Attachment XIII-1.6)</i>
7.	List # 7 (Board Payment)	\$113,254.50	<i>(Attachment XIII-1.7)</i>
8.	List # 8 (Board Payment)	\$14,965.84	<i>(Attachment XIII-1.8)</i>
9.	List # 9 (Board Payment)	\$276,564.36	<i>(Attachment XIII-1.9)</i>
10.	List #10 (Board Payment)	\$220,300.94	<i>(Attachment XIII-1.10)</i>
11.	List #11 (Board Payment)	\$172,002.23	<i>(Attachment XIII-1.11)</i>

2. Payment Transactions:
 a. Approve transfers in the amount of \$36,308.40 (Attachment 2.a)
3. 2016-2017 IDEA Allocations:



**CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA**



IDEA \$124,551
PRESCHOOL \$ 3,084

4. Tuition Contract with Department of children and Family Regional School for student HJ for the 2016-2017 school year at \$146.8455 per day for a total of \$32,086.

5. WORKSHOP: Superintendent Merit Goals
LOCATION: Camden County College
DATE: August 24, 2016
COST: \$ 0.00
ATTENDING: Ellen Suckle
 Kathleen Rappold
 Christy Weaver

6. Change order for School Vestibule for carpeting not to exceed \$2,076.00. (Attachment XIII-6)

7. In accordance with N.J.A. C. 6A:23-8.4, approved transfer from the Executive County Superintendent. (Attachment XIII-7a)

Tuition	11-000-100-566-00	(3,453)
To		
Charter School	10-000-100-56x-00	\$3,453

8. BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JUNE 30, 2016 (Attachment XIII-8)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of June 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of June 30, 2016 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 8 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIV. PUBLIC

XV. UNFINISHED BUSINESS



CLEMENTON BOARD OF EDUCATION
REGULAR MEETING AGENDA



1. Dates and Times for Work Sessions

XVI. NEW BUSINESS

1. Informal Appearance regarding Non-renewal of employee #238.

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT