

Clementon Community Education

Board Report - December 2015

Attendance:

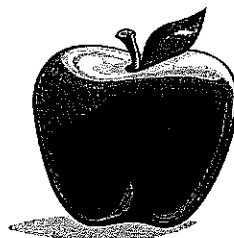
- As of December 23, 2015, 977 students attended Camp Clementon in the morning and afternoon sessions.

Community Education Upcoming Events:

- Spring Clean Communities
- Ice Cream Social

Community Education Fall Classes:

- Volleyball for Adults will be held on Monday evenings starting January 2016.
- I Can Club Every Thursday



**CAMP CLEMENTON
ATTENDANCE RECORD 2015
December**

<u>DATE</u>	<u>AM</u>	<u>PM</u>	<u>TOTALS</u>
12/01/15	20	40	60
12/02/15	23	41	64
12/03/15	23	34	57
12/04/15	19	38	57
12/07/15	19	38	57
12/08/15	18	36	54
12/09/15	23	44	67
12/10/15	20	38	58
12/11/15	17	41	58
12/14/15	18	36	54
12/15/15	16	35	51
12/16/15	21	40	61
12/17/15	19	32	51
12/18/15	18	37	55
12/21/15	21	38	59
12/22/15	22	40	62
12/23/15	17	35	52
TOTALS	334	643	977

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

WORKSESSION/REGULAR BUSINESS MEETING OF THE PINE HILL BOARD OF EDUCATION

November 17, 2015
6:30 PM

- Call to Order I The Worksession/Regular Business Meeting of the Pine Hill Board of Education was called to order at 6:30PM by the President of the Board, Mr. Les Gallagher.
- Flag Salute II All those in attendance were invited to pledge allegiance to the flag.
- Open Public Meeting Act III The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on October 21, 2015 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."
- Roll Call IV The following members answered roll call:
- | | |
|------------------------------|---------|
| Mr. Len Cavallaro | absent |
| Mrs. Lori Corry | present |
| Mrs. Zipporah Daniels-Browne | present |
| Mr. Randy Freiling | absent |
| Mr. Joseph Keyek | absent |
| Mrs. Lois Parker | present |
| Mr. Roger Schwartz | present |
| Mr. Jeffrey Souza | present |
| Mr. James Wakeley | absent |
| Mr. Les Gallagher | present |
- There was a quorum present.
- Also present were:
- | | |
|---------------------|---------------------------------------|
| Dr. Kenneth Koczur: | Superintendent of Schools |
| Mr. Mark A. Ritter: | Interim School Business Administrator |
| Tracey Schneider | Board Solicitor |
- Staff Members & Community:
- | | |
|----------------|----------------|
| Heidi Daunoras | Jessica Denney |
| Bea Figueroa | Dave Hauss |
| Sue LaBounty | John Staab |
- VI Mr. Gallagher read Resolution #11172015 authorizing executive session as the issues to be discussed pertained to employment. **(Attachment V)**
- Motion to Caucus Motioned by Mrs. Villari-Peters seconded by Mr. Schwartz at 6:35 PM to go into executive session. Voice vote. All in favor.
- Motion to Return from
Caucus Motioned by Mr. Schwartz, seconded by Mrs. Villari-Peters at 7:12 PM to come out of executive session. Voice vote. All in favor.
- Presentation Heidi Daunoras presented NJASK Grades 4 & 8 Science and NJBCT Data.

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

- Presentation Jim Vacca presented the Glenn Respect Video.
- Open Floor to Public Statements Motioned by Mrs. Villari-Peters, seconded by Mr. Schwartz to open the floor for public statements. Voice vote. All in favor.
- Bea Figueroa, parent of 2 Glenn children and President of Glenn PTO, discussed the need for more reading specialists at the Glenn School. She also expressed a concern that time in the library at the Glenn School should not be restricted.
- Close Floor to Public Statements There being no further statements, it was motioned by Mrs. Daniels-Browne, seconded by Mrs. Villari-Peters to close the floor. Voice vote. All in favor.

SUPERINTENDENT'S REPORT

PERSONNEL

- Substitute List **VIII A1** the following as substitute teachers:
Camille Adolf Kathleen Rudd (nurse)
Allison Young
- Resignation – Cochran **VIII A2** Ms. Susan Cochran, English as a Second Language teacher for the Pine Hill School District effective December 31, 2015.
- Theatre Teacher – Hughes **VIII A3** Ms. Caitlin Hughes as theatre teacher at Overbrook High School effective December 1, 2015 at MA Step 3 salary of \$53,447.
- Leave of Absence – Employee #1420 **VIII A4** for employee #1420 beginning January 4 through March 23, 2016. Employee will be using sick time and New Jersey Family Care.
- Leave of Absence – Employee #0183 **VIII A5** for employee #0183 beginning January 4 through approximately February 28, 2016. Employee will be using sick time.
- Substitute Secretary – Kelley **VIII A6** Ms. Barbara Kelley effective November 23, 2015 at a rate of \$8.38 per hour pending completed paperwork and background check.
- Substitute Part-Time Cleaner - Kelley **VIII A7** Ms. Barbara Kelley effective November 23, 2015 at a rate of \$8.38 per hour pending completed paperwork and background check.
- Coaching Recommendations **VIII A8** for the 2015-2016 season:

Overbrook High School

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
a. Jeff Mack	Head Boys Tennis	\$4,128
b. Jamie Otis	Wrestling	Volunteer
c. Daniel Petroski	Wrestling	Volunteer
d. Andrew LoMonico	Track	Volunteer

Pine Hill Middle School

e. Jamie Otis	Wrestling	Volunteer
f. Ken Siano	Assistant Wrestling Coach	\$1,457
g. James Kaosyzk	Head Wrestling Coach	\$2,185

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Band Recommendations

VIII A9

h. Laura Test	Woodwind Technician	\$ 500
i. Laura Saad	Guard Technician	\$1,000
j. John Witherspoon	Drill Design	\$1,000

Approval of motions VIII A1-9 above:

Motioned by Mrs. Daniels-Browne

Second by Mrs. Villari-Peters

Roll call vote:

Motions carried: (7-0-0)

A4 (6-1-0) Mrs. Parker opposed

POLICY

VIII B1 POLICY – Second/Final Reading

a) 1110	Organizational Chart
b) 3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
c) 4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
d) 5330	Administration of Medication
e) 5339	Screening for Dyslexia
f) 5615	Suspected Gang Activity
g) 8540	School Nutrition Programs
h) 8550	Outstanding Food Service Charges
i) 8820	Opening Exercises/Ceremonies

Approval of motion VIII B1 above:

Motioned by Mrs. Villari-Peters

Second by Mrs. Parker

Roll call vote:

Motions carried: (7-0-0)

FACILITIES

None at this time.

FINANCE

Professional Days

VIII D1 approval of professional days. **See Attachment VIII D1**

Donation

VIII D2 to accept donation of \$1,358.69 to the John Glenn Elementary School for the Media Center to purchase books, from the Children's Charitable Book Organization.

Sportsmanship Breakfast

VIII D3 the Supervisor of Athletics/Special Areas' recommendation for the Athletic Director to chaperone eight Overbrook winter athletes to the Colonial Sportsmanship Breakfast on December 17, 2015. Cost to Board: \$25 per person.

Fund Raisers

VIII D4

Group: Overbrook Boys & Girls Basketball
Event: Sponsor Banner Sale Nov.1 – Dec. 31, 2015
Purpose: Raise funds for uniforms and equipment

Group: Overbrook Art Club
Event: Student Spirit Day on March 24, 2016
Purpose: Raise funds for Art Club trips

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Group: Overbrook Interact Club
Event: Shoparoo receipt fundraiser – year long
Purpose: Raise funds for Interact Club for donations and requests
Group: Overbrook Interact Club
Event: Flip-Give on-line shopping fundraiser – year long
Purpose: Raise funds for Interact Club scholarship funds
Group: Overbrook Interact Club
Event: Pie-a-teacher event in December 2015
Purpose: Raise funds for Interact Club

Approval of motions VIII D1-4 above:

Motioned by Mr. Schwartz Second by Mrs. Corry
 Roll call vote: Motions carried: (7-0-0)

CURRICULUM

- | | |
|----------------------------------|--|
| Anti-Bullying Specialists Report | VIII E1 at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School. |
| Fire and Lockdown Drills | VIII E2 at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School. |
| QSAC Statement of Assurance | <p>VIII E3 approval to accept and submit the Quality Single Accountability Continuum Statement of Assurance to the county office.</p> <p style="text-align: center;">Resolution to Accept and Submit the QSAC Statement of Assurance for the 2015-2016 School Year</p> <p>Whereas, the New Jersey Department of Education requires each school district to submit a board approved QSAC Statement of Assurance;</p> <p>Whereas, the QSAC Statement of Assurance will be used to evaluate the district during the upcoming QSAC monitoring, and</p> <p>Now, Therefore Be It Resolved that the Pine Hill School District accepts the QSAC Statement of Assurances prepared by the superintendent for the 2015-2016 school year and approves the submission to the Department of Education.</p> |
| QSAC District Performance Review | <p>VIII E4 approval to accept and submit the Quality Single Accountability Continuum District Performance Review to the county office.</p> <p style="text-align: center;">Resolution to Accept and Submit the QSAC District Performance Review for the 2015-2016 School Year</p> <p>Whereas, the New Jersey Department of Education requires each school district to submit a board approved QSAC District Performance Review;</p> <p>Whereas, the QSAC District Performance Review will be used to evaluate the district during the upcoming QSAC monitoring, and</p> <p>Now, Therefore Be It Resolved that the Pine Hill School District accepts the QSAC District Performance Review prepared by the superintendent for the 2015-2016 school year and approves the submission to the Department of Education.</p> |
| Homebound Tutors | VIII E5 the following as homebound tutors for the 2015-2016 school year at a rate of \$32.00 per hour off school grounds and \$27.00 per hour at school:
Katie Naccarato |
| Project Success | VIII E6 for the following staff members for after-school tutoring at all schools in Pine Hill School District for the 2015-2016 school year, at a rate of \$27.00 per hour, payment through NCLB/ESEA funding:
Amy Pavone |
| Community Resource Fair | VIII E7 community agencies to set up tables to present their services at the Pine Hill Middle School on November 19, 2015 |

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Approval of motions VIII E1-7 above:

Motioned by Mr. Schwartz

Second by Mrs. Villari-Peters

Roll call vote:

Motion carried: (7-0-0)

- Guest Speaker **VIII E8** Michael Paneralla, American Sign Language Instructor, to discuss his experience working with deaf/hard of hearing individuals for Overbrook's American Sign Language classes on December 9, 2015.
- Guest Speaker **VIII E9** Fred Kurz from Amanda Brewer, founder of Sharkserve, GoPro sponsored, to speak with 5th grade students at the John Glenn School on December 9, 2015, focusing on ecosystem sustainability and human impact in said fragile ecosystems.
- Clinical Practice **VIII E10** for Siobhan Collins from Rowan University to complete Clinical Practice Placement at Overbrook High School in the English Department from January 20 through May 9, 2016.
- Clinical Practice **VIII E11** for Stephanie Evans from Rowan University to complete Clinical Practice Placement at Overbrook High School in the English Department from January 20 through May 9, 2016.
- Clinical Practice **VIII E12** for Allyson Cook from Rowan University to complete Clinical Practice Placement at Overbrook High School in the Art Department from March 14 through May 9, 2016.
- Clinical Experience **VIII E13** for Daniel Cosenza from Rowan University to complete Clinical Experience in Special Education at Overbrook High School from January 19 through March 14, 2016.
- 8th Grade Orientation **VIII E14** for 8th grade orientation for students at Overbrook High School on November 30, 2015 at 9 AM and parent orientation at 7 PM.
- 8th Grade Orientation
Transportation for
Clementon Students **VIII E15**– for busing on November 30, 2015, at a cost of up to \$173.28. (Berlin Township will transport their students.)
- Cheerleading Tournament **VIII E16** the Supervisor of Athletics/Special Areas' recommendation for the Overbrook cheerleaders to attend a tournament at Timber Creek High School, Sicklerville, NJ on November 25, 2015. No cost to Board.
- Dance Choreographer **VIII E17** the Supervisor of Athletics/Special Areas' recommendation for Danielle Denote to provide dance choreography for the Winter Dance/Cheer team. No cost to Board.

Field Trips

VIII E18 Field Trips

Date	Group	Event	Cost to Board
Nov. 17, 2015 (ratify)	Select 11 th & 12 th Graders	Black College & University Fair, Susquehanna Bank Center, Camden, NJ	\$231.04
Nov. 23, 2015	Senior College Bound Students	Rutgers, Camden, NJ	Activity Account Pays
Nov. 29, 2015	Overbrook Marching Band	Clementon Parade, Clementon, NJ	\$187.75

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Dec. 5, 2015	All South Jersey Choir	Lenape High School, Medford, NJ	\$317.68
Dec. 6, 2015	Overbrook Marching Band	Pine Hill Parade, Pine Hill, NJ	\$158.84
Dec. 11, 2015	Overbrook Marching Band	Berlin Tree Lighting, Berlin, NJ	\$231.04
Dec. 17, 2015	8 th Grade Trip	Stockton's Holocaust Resource Center, Stockton University, Galloway, NJ	Stockton University Pays
Dec. 22, 2015	Bean 2 nd Grade & Lower MD Class Trip	Franklin Institute, Philadelphia, PA	\$577.60
Jan. 15, 2016	High School Ski Trip	Bear Creek Mountain, Lehigh Valley, PA	Students Pay
Jan. 19, 2016	HS AP Psychology Field Trip	JumpStart Academy, Sicklerville, NJ; Building Blocks Learning Center, Sicklerville, NJ; John Glenn School, Pine Hill, NJ; McDonalds, Sicklerville, NJ	\$57.76
June 2016	Glenn 3 rd Grade Trip	Philadelphia Mint, Philadelphia, PA	\$635.36

Approval of motions VIII E8-18 above:

Motioned by Mrs. Corry

Second by Mrs. Villari-Peters

Roll call vote:

Motion carried: (7-0-0)

ITEMS OF GENERAL INTEREST

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

INFORMATION

CORRESPONDENCE

MINUTES

Worksession Minutes

IX C1 October 20, 2015 Worksession/Regular Meeting Minutes

IX C2 October 20, 2015 Caucus Minutes

Approval of motion IX C1-2 above:

Motioned by Mr. Schwartz

Second by Mrs. Daniels-Browne

Roll call vote:

Motion carried: (7-0-0)

FINANCE

Secretary's Report

IX D1 Secretary's Report for October 2015. **See Attachment IX D1**

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

- Board Secretary Certification **IX D2** Board Secretary Certification in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Treasurer's Report **IX D3** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2015. **See Attachment IX D3**
- Board of Education Certification **IX D4** Monthly Certification of Budgetary Major Account/Fund Status. Pursuant to NJAC A:23A-16.10 (c)4, the Pine Hill Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Line Item Transfers **IX D5** Transfers for October 2015. **See Attachments IX D5a-b**
- Payment of Bills November 2015 **IX D6 See Attachments IX D6a-b**
- | | |
|----------------------|----------------------|
| a. Bill List Nov. 3 | \$439,035.78 |
| b. Bill List Nov. 12 | \$162,595.10 |
| c. Cafeteria Checks | \$85,039.04 #1252 |
- Payment of Bills for Community Education **IX D7** Community Ed Bills for October 2015. **See Attachment IX D7**
- Approval of motions IX D1-7 above:**
 Motioned by Mrs. Corry Second by Mrs. Villari-Peters
 Roll call vote: Motions carried: (7-0-0)
- Pine Hill Borough Cleaning Contract **IX D8** 2015-2016 contract with Pine Hill Borough for cleaning services.
- Change Order **IX D9** a credit change order in that amount of \$30,000 for Gen II Contracting. This change order is for the unused allowance included in the specifications.
- State Contract Vendors **IX D10** use of the attached list of State Contract Vendors for the 2016-2016 school year. **See Attachment IC D10**
- Other Capital Project **IX D11** Security Upgrade at Dr. Albert Bean Elementary School

**PINE HILL SCHOOL DISTRICT
IN THE COUNTY OF CAMDEN, NEW JERSEY
AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Pine Hill School District Board of Education approve the following projects:

**Security Upgrades at Dr. Albert M. Bean Elem. School
FVHD#4824 /State DOE Plan # 4110-060-16-1000**

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

BE IT FURTHER RESOLVED that the District's Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that the above project be approved as "Other Capital project" as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

Student Contracts

IX D12 for students below:

- a. For McKinney-Vento student with Washington Township Schools at a cost of \$16,026.00 for the 2015-2016 school year effective September 1, 2015. With Gloucester County Special Services for Multiple Disabilities special classes at a rate of \$35,820 and Behavioral Disabilities special classes at a rate of \$34,200 effective September 8, 2015 through June 30, 2016.
- b. For student #112851 with Gloucester County Special Services for a one-on-one teacher assistant at a rate of \$36,000 per year for the 2015-2016 school year.
- c. For student #117121 with YALE School at a cost of \$269.74 effective October 19, 2015 through the remainder of the 2015-2016 school year.
- d. For student #117492 with St. John of God at a cost of \$235.68 per diem effective November 3, 2015 through June 30, 2016.
- e. For McKinney-Vento student, N.S. with Lindenwold Board of Education at a cost of \$10,125.12 for the 2015-2016 school year effective October 7, 2015.

Approval of motions IX D8-12 above:

Motioned by Mr. Schwartz

Second by Mrs. Villari-Peters

Roll call vote:

Motions carried: (7-0-0)

IXD8 (6-1-0) Mr. Gallagher abstained

Open Floor to Public Statements

X Motioned by Mr. Schwartz, seconded by Mrs. Villari-Peters to open the floor for public statements. Voice vote. All in favor.

Bea Figueroa continued from the first open floor to question where the contractor stands on the purchase of the light and what rules govern soccer and officials.

John Staab extended an invitation to the Board to discuss stipends prior to the next negotiations.

Close Floor to Public Statements

X There being no further statements, it was motioned by Mr. Schwartz, seconded by Mrs. Daniels-Brown to close the floor. Voice vote. All in favor.

XI COMMITTEE REPORTS

Curriculum/Technology

Mr. Gallagher reported.

Property

No report.

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Negotiations

No report.

Finance

No report.

Policy

No report.

Student Disciplinary Review

No report.

DEAC

No report

Equal Opportunity Employment

No report.

Personnel

No report.

XII LIAISON REPORTS

Camden County Educational Services Commission

Mrs. Parker gave report.

Camden County School Boards Association

Mr. Gallagher gave report.

Municipal Alliance

Report given.

NJ School Boards Association

Mr. Gallagher gave report.

Pine Hill Borough Liaison

Mr. Gallagher gave report.

Education Foundation

Mrs. Corry gave report.

PTO

Mrs. Corry gave report.

Site Council –

John Glenn School – meeting scheduled for January 12, 2015.

Dr. Albert Bean School – meeting scheduled for December.

Pine Hill Middle School – meeting scheduled for December 10, 2015.

Overbrook High School – meeting scheduled for January 27, 2015.

XIII OLD BUSINESS

XIV NEW BUSINESS

PINE HILL PUBLIC SCHOOLS NOVEMBER 17, 2015 Board Minutes

Dr. Koczur mentioned that Nicole Kerber was named NJ Counselor of the Year. Dr. Koczur discussed the improvement in the football program.

XIV A Next Worksession/Business Meeting – Tuesday, December 15, 2015, at 7:00 PM.

Student from Caucus

IX B acceptance of recommendation for student to continue to remain on homebound as discussed in caucus.

Approval of motion IX B above:

Motioned by Mr. Schwartz

Second by Mrs. Villari-Peters

Roll call vote:

Motions carried: (7-0-0)

Motion to Adjourn

XV Motioned by Mr. Schwartz, seconded by Mrs. Corry to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:29 PM.

Mark A. Ritter, Interim School Business Administrator