



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING

January 25, 2016

7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

Approval of the Minutes from the following meetings:

- 1. December 21, 2015 Regular Meeting and Executive Session
- 2. January 4, 2016 Reorganization Meeting

VI. PUBLIC - AGENDA ITEMS ONLY

VII. PRESENTATIONS

- *2015 PARCC Results*
- *December 2015 Manner Banner (Classroom 2C - Mrs. Ballinghoff)*
- *December 2015 Bulldogs Best*
- *Strauss Esmay Online Services*



VIII. COMMITTEE REPORTS

1. Administrative Evaluation
(Chairperson - Ellen Suckle)
2. Building and Maintenance
(Chairperson - William Dilworth)
3. Core Curriculum and Technology
(Chairperson - William Weyland)
 - a. Community Education Report - December 2015 (Attachment VIII-3.a)
 - b. Camp Clementon Attendance Record - December 2015 (Attachment VIII-3.b)
4. Finance
(Chairperson - Ellen Suckle)
5. Personnel
(Chairperson - Randall Freiling)
6. Policy
(Chairperson - Kathleen Rappold)
7. Camden County Educational Services Commission
(Representative - Christopher McKelvey)
8. Camden County School Boards Association
(Representative - Kathleen Rappold)
9. Legislation
(Representative - William Weyland)
10. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the November 17, 2015 Worksession/Regular Business Meeting
(Attachment VIII-10.a)

IX. CORRESPONDENCE

1. Nutri-Serve Monthly Update - December 2015
2. January 2016 All Star After School Snack Menu
3. "Camden County Gang Awareness Training" Certificate of Completion for Lynn DiPietropolo.
4. "Camden County Gang Awareness Training" Certificate of Completion for Adrienne McManis.
5. "Camden County Gang Awareness Training" Certificate of Completion for Joanne Clement.



6. New Jersey School Boards Association Certificate of Appreciation for Irene Buchalter.
7. Notification that William Weyland has been appointed to the New Jersey School Boards Association’s Legislative Committee, representing legislative district #4.
8. “Planning for Safer Schools for a Better Tomorrow” Certificate of Participation for Joanne Clement.
9. “Planning for Safer Schools for a Better Tomorrow” Certificate of Participation for Lynn DiPietropolo.
10. “Planning for Safer Schools for a Better Tomorrow” Certificate of Participation for Adrienne McManis.

X. OTHER INFORMATION

1. Discussion Items:
2. Clementon School Information:
 - a. Enrollment Report - December 2015 (*Attachment X-2.a*)
 - b. Nurse’s Report - December 2015 (*Attachment X-2.b*)
 - c. Administrative Report - December 2015 (*Attachment X-2.c*)
3. Fire and Security Drills - December 2015:

Drill Type	Date	Time
Fire Drill	12/16/15	09:44 AM
Security Drill (Lockdown)	12/22/15	09:21 AM

4. Upcoming Events - February 2016 (*Attachment X-4*)

XI. SUPERINTENDENT’S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. Employment of the following personnel for the 2015-2016 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Camp Clementon Aide
 NAME: Lauren Carian
 RATE OF PAY: \$13.05 per hour
 NOTE: Employee is a Mission One Instructional Aide
2. Source 4 Teachers, together with its employees, to provide substitute services for the 2015-2016 school year.
3. Source 4 Teachers January 2016 Substitute List (*Attachment XI-3*)
4. 2015-2016 Volunteers for the school musical production “Once Upon a Mattress”:
 - a. Dennis Lupinsky (Choreographer)



- b. C.J. Coolsen (Sound)
 - c. Jordan Busch (Stage Crew)
 - d. Kevin Hill (Percussionist)
5. December 2015 Harassment, Intimidation, and Bullying Report (*Attachment XI-5*)
 6. QSAC District Performance Review (*Attachment XI-6*)
 7. School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Report for 2014-2015 (*Attachment XI-7*)
 8. Second Reading and Adoption of the following revised policies and regulations: (*Attachment XI-8*)

Number	Type	Title
3322	POL	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4322	POL	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
5330	POL	Administration of Medication
5330	REG	Administration of Medication
5339	POL	Screening for Dyslexia
5615	POL	Suspected Gang Activity
8540	POL	School Nutrition Programs
8550	POL	Outstanding Food Service Charges
8820	POL	Opening Exercises/Ceremonies
1240	POL	Evaluation of Superintendent
1240	REG	Evaluation of Superintendent
3221	POL	Evaluation of Teachers
3221	REG	Evaluation of Teachers
3222	POL	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3222	REG	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	POL	Evaluation of Administrators. Excluding Principals, Vice Principals, and Assistant Principals
3223	REG	Evaluation of Administrators. Excluding Principals, Vice Principals, and Assistant Principals
3224	POL	Evaluation of Principals, Vice Principals, and Assistant Principals
3224	REG	Evaluation of Principals, Vice Principals, and Assistant Principals
3431.1	POL	Family Leave
4431.1	POL	Family Leave
5337	POL	Service Animals
5516	POL	Use of Electronic Communication and Recording Devices (ECDR)
3439	POL	Jury Duty
3439	REG	Jury Duty

9. Workshop/Meeting Requests:

- a. EMPLOYEE: Joanne Clement
- WORKSHOP: "StopIt" Cyber Bullying Workshop
- LOCATION: Mount Laurel, NJ



- DATE: January 19, 2016
- COST: \$0.00
- SPONSOR: SPELL JIF

- b. EMPLOYEE: Adrienne McManis
- WORKSHOP: "StopIt" Cyber Bullying Workshop
- LOCATION: Mount Laurel, NJ
- DATE: January 19, 2016
- COST: \$0.00
- SPONSOR: SPELL JIF

- c. EMPLOYEE: Julie Sattinger
- WORKSHOP: NJSJA Joint Conference/International Dyslexia Assoc.
- LOCATION: Garwood, NJ
- DATE: March 9, 2016
- COST: \$180.00
- SPONSOR: NJSJA/International Dyslexia Assoc.

- d. EMPLOYEE: Steve Boianelli
- WORKSHOP: 2016 PARCC Training
- LOCATION: Monroe Township, NJ
- DATE: March 7, 2016
- COST: \$0.00
- SPONSOR: NJ Department of Education

10. Field Trips:

- a. TRIP: NJHS and Student Council Trip
- FACULTY SPONSOR: Nicole Palermo
- DATE: June 2, 2016
- RAIN DATE: N/A
- TIME: 8:00 AM - 7:00 PM
- DESTINATION: Arlington National Cemetery (Arlington, VA), Washington DC Mall (Washington, DC), National Holocaust Museum (Washington DC)
- ADMISSION: \$0.00
- TRANSPORTATION: \$800.00; 1 Bus (T & L Transportation)
- PARTICIPANTS: NJHS and Student Council students in grade 8
- NOTE: Students will visit tourist attractions in our nation's capital.
- FUNDED BY: NJHS and Student Council

- b. TRIP: Grade 8 Class Trip
- SPONSOR: Clementon Home and School Association
- FACULTY SPONSOR: Nicole Palermo
- DATE: May 26, 2016
- RAIN DATE: May 27, 2016
- TIME: 8:30 AM - 5:30 PM
- DESTINATION: Six Flags Great Adventure, Jackson, NJ
- ADMISSION: \$1,270.80, which will be funded by the Clementon Home and School Association



TRANSPORTATION: Obtained and funded by the Clementon Home and School Association
PARTICIPANTS: Students in grade 8

11. School Activities:

- a. EVENT: Musical Production T-shirt Sale
FACULTY SPONSOR: Sal Mazzocca
VENDOR: Craig's Cosmic Tees, Williamstown, NJ
DATES: TBD
NOTE: The t-shirts will feature the show's logo, as well as a list of the cast and crew. The shirts will cost \$7.75 per shirt for the school and will be sold at \$12.00 per shirt.
- b. EVENT: Musical Production DVD Sale
FACULTY SPONSOR: Sal Mazzocca
VENDOR: Frank Collins (FCollins@GBcollects.com)
DATES: TBD
NOTE: Each DVD will cost the school \$10.00 and would be sold at \$15.00 per DVD.
- c. EVENT: "The Cat in the Hat" Visit
SPONSOR: NJEA Association, as part of Read Across America
FACULTY SPONSORS: Mike Rossi, Denise Brumbach
DATE: February 3, 2016
TIME: 8:45 AM - 9:30 AM
LOCATION: B-101 or C-101
PARTICIPANTS: Students in the Stars Classes
NOTE: The "Cat in the Hat" visitor will be a retired NJEA member.
- d. EVENT: Amblyopia Screening
SPONSOR: The Lion's Club
FACULTY SPONSOR: Mary Beth Hernandez, RN
DATE: April 1, 2016
TIME: TBD
LOCATION: TBD
PARTICIPANTS: Preschool students
NOTE: Screening performed free of charge by The Lion's Club.
- e. EVENT: 8th Grade Dance Fundraiser - "We♥CES"
SPONSOR: 8th Grade Dance Committee
DATES: February 1, 2016 - February 12, 2016
LOCATION: MPR (for display of hearts)
NOTE: A flyer will be sent home asking for \$1.00 donation to support the eighth grade efforts to raise funds for the dance. A heart will be displayed in the MPR for each donation received.
- f. EVENT: Yearbook Fundraiser - Spirit Wear Sale
FACULTY SPONSOR: Kim Schultz
DATES: February 1, 2016 - February 28, 2016



- ITEMS SOLD: Spirit wear items
 NOTE: Funds raised will be used to offset the costs of producing the yearbook.
- g. EVENT: 8th Grade Dance Fundraiser – “Good Luck CES”
 SPONSOR: 8th Grade Dance Committee
 DATES: March 1, 2016 – March 16, 2016
 LOCATION: MPR (for display of shamrocks)
 NOTE: A flyer will be sent home asking for \$1.00 donation to support the eighth grade efforts to raise funds for the dance. A shamrock will be displayed in the MPR for each donation received.
- h. EVENT: Student Council Fundraiser – Car Wash
 FACULTY SPONSOR: Nicole Palermo
 DATE: May 14, 2016
 TIME: 10:00 AM – 2:00 PM
 LOCATION: CES Parking Lot
 NOTE: Funds raised will benefit the Student Council account.
- i. EVENT: Clementon Heroes Lunch
 SPONSOR: NJHS
 FACULTY SPONSOR: Nicole Palermo
 DATE: May 25, 2016
 TIME: 1:30 PM – 2:30 PM
 LOCATION: MPR
 NOTE: The members of the NJHS would like to express their gratitude for the Clementon heroes who have helped keep them safe – police officers, fire fighters, and crossing guards.

12. Community Use of Facilities:

- a. ORGANIZATION: 8th Grade Dance Committee
 PERSON IN CHARGE: Jen Rhine
 SPONSOR: Community Education
 PURPOSE: Parent meeting to organize the 8th grade dance.
 DATE: January 26, 2016
 TIME: 3:15 PM – 4:30 PM
 LOCATION: TBD
- b. ORGANIZATION: Girl Scouts Troop 30481 – Clementon
 PERSON IN CHARGE: Christine Nucera
 SPONSOR: Community Education
 PURPOSE: Mother/Daughter Social
 DATE: April 1, 2016
 TIME: 6:00 PM – 9:00 PM
 LOCATION: MPR
- c. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 PURPOSE: Clementon “Clean Communities” Weekend – Spring 2016



DATE: May 14 and 15, 2016
 TIME: 9:00 AM - 12:00 PM
 LOCATION: Town-wide
 NOTE: CES extra-curricular clubs and sports are encouraged to participate to raise funds for their activities. (Participating groups receive \$200.00 from the Borough of Clementon.)

Approval of motions 1 through 12 above:

MOVED BY: _____ SECOND BY: _____
 ON ROLL CALL VOTE: MOTION CARRIED:

OLD BUSINESS: The Superintendent recommends approval of the following item:

13. Second Reading and Adoption of Policy 0155 Committees

Approval of motion 13 above:

MOVED BY: _____ SECOND BY: _____
 ON ROLL CALL VOTE: MOTION CARRIED:

XII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$199,557.98	<i>(Attachment XII-1.1)</i>
2. List # 2 (Payroll)	\$231,837.63	<i>(Attachment XII-1.2)</i>
3. List # 3 (Community Education)	\$5,016.95	<i>(Attachment XII-1.3)</i>
4. List # 4	\$127,597.22	<i>(Attachment XII-1.4)</i>
5. List # 5	\$462,100.21	<i>(Attachment XII-1.5)</i>
2. Approve transfers in the amount of \$33,566.56. *(Attachment XII-2)*
3. RESOLUTION To Submit District Performance Review (DPR) - New Jersey Quality Single Accountability Continuum (QSAC)

Whereas, the Clementon Board of Education in the County of Camden is undergoing evaluation under NJ QSAC for the 2015-2016 school year, and
 Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses with respect to this process, and
 Whereas, the Clementon Board of Education in the County of Camden has reviewed the district's DPR responses and hereby approves these documents.
 Now Therefore Be It Resolved, that the Clementon Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)



- 4. Delaware City Bus Company to transport homeless students for the 2015-2016 school year at a per diem rate of \$148.40 and \$222.60 for after school activities. (Two students.)
- 5. Delaware City Bus Company to transport homeless students for the 2015-2016 school year at a per diem rate of \$148.40 and \$222.60 for after school activities. (Four students.)

6. Workshop/Meeting Requests:

- a. NAME: William Weyland
 WORKSHOP: Tri-County Legislative Meeting
 LOCATION: Mantua, NJ
 DATE: February 1, 2016
 COST: \$0.00
- b. NAME: Christopher McKelvey
 WORKSHOP: Tri-County Legislative Meeting
 LOCATION: Mantua, NJ
 DATE: February 1, 2016
 COST: \$0.00

7. BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR DECEMBER 2015

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of December 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of December 31, 2015 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 7 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIII. PUBLIC

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT